ATSIP Executive Board Meeting
November 16, 2016
Via Teleconference: 2PM Eastern, 1PM Central, Noon Pacific

Attendance:
Allen Parish
Tim Kerns
Juliet Little
Cory Hutchinson
Patrick Dolan
Rhonda Stricklin
Chris Osbourn
Eric Tang
Sladjana Oulad Daoud
Kelle Craft

Absent:
Kathleen Haney
Bob Scopatz
Shane Bates
Joe McCarthy

Non-voting attendance:
Scott Valentine, FMCSA
Luke Johnson, NHTSA
Jim Davis
Steve Larenz, ITE
Karla Houston
Bob Rasmussen, Treasurer
Jill Hall, TSASS
Pete D’Oronzio
Ralph Zimmer
1. Call to Order, Attendance/Quorum, Introductions

   Allen Parish announced a quorum at 2:03 pm

   Meeting to order called at 2:03 pm

2. Approval of Minutes from October, 2016 Executive Board Meeting

   Motion

   Juliet moved to approve the minutes of the October 19, 2016 Executive Board Meeting.
   Tim Kerns seconded.
   Motion approved.

3. Past President’s Report: Tim Kerns

   Tim reported that there are a couple of names for ballots next year, but it is not ready yet.

4. 1st Vice President Report: Kathleen Haney

   Kathleen is not present.

5. Treasurer’s Report: Bob Rasmussen

   Bob reported on the current balance, income and expenses. All debt for the 2016 Forum has been paid. A copy of the October financial report is appended to the Member’s Copy of these minutes

   Motion

   Tim Kerns moved to accept the Treasurers’ Report.
   __________ seconded.
   Motion approved.

6. Liaison Reports:

   Scott Valentine reported on a large consolidation of different grant programs under the two FAST Acts. We have now four grant programs. Also, applicability to who can apply for grants expanded. For example, State universities, county, and other local jurisdictions can apply for data quality grant programs.

   Scott also reported on the post-accident advisory working group aimed to help guide the FMCSA on the police accident reports.

   Finally, Scott mentioned that the Federal Register has a new program related to preventability of some motor carrier crashes.

   Luke Johnson reported that NHTSA is working on the MMUCC effort.

   Steve Lavrenz talked about the Vision Zero Task Force Toolbox pertaining to safety data - 675 different resources are available at the moment.
7. 2nd Vice President’s Report: Cory Hutchinson (2017 TRF)
Cory reached out to some States to get presentation on EMS, roadway, citation, and court data. He is also in communication with some vendors such as SAS or Tableau. Meeting with the hotel is planned to get more break-out rooms for training and roundtable sessions. There are 2 platinum sponsors and 2 new vendors.

8. Membership Committee
An email vote was taken to consider the application of Hilda Hardy. The vote was unanimous for acceptance at the Member level.

9. Old Business
➢ ANSI D16.1 – still working on it
➢ 2016 Traffic Records Forum Wrap-up report - nothing reported
➢ 2017 Traffic Records Forum - nothing reported
➢ 2018 Traffic Records Forum - Chris is taking suggestions for a theme. He is also working on “save the date” and there is a hotel in Milwaukee.
➢ Other Old Business - Rhonda reported that we have two Board pictures.

10. New Business
➢ Appointing a Best Practices Chair
Corry proposed registration fee increases (for members and non-members) based on the budget from the last 2 years (vendor fees are excluded). The main reason is that the conference expenses are increasing while registration fees have not been raised. Various attendees discussed this topic and agreed with the proposal. An option of early-bird, regular, and late registration fees vs. regular and late registration fees was discussed. It was decided not to make final decision about it at the moment. We need to finalize the fees before the TRB. Cory will bring this back in January.

➢ Ideas for outreach to TRCCs – tabled due to lack of time

Closing Statements (Allen):
➢ Allen mentioned a possibility of hiring Executive Director at the limited term. Allen will appoint an ad-hoc group to discuss this. Kathleen will lead this effort. If anyone is interested to join the group, Kathleen is the contact person.
➢ We are moving forward with the TRCC outreach effort. We need to get better presence in the TRCC communities. Cory and Karla will also work on this.
➢ Meeting at the TRB will be on January 7th from 9:30 AM to 5:00 PM.

Meeting adjourned at 3:03 PM

Approved as amended by a vote of the Executive Board 1/7/2017