ATSIP Executive Board Meeting
Via Conference Call
December 19, 2018, 2 PM Eastern, 1 PM Central, 12 PM Mountain, 11 AM Pacific

ATTENDANCE:
Cory Hutchinson, President, Louisiana, Highway Safety Research Group
Chris Osbourn, Vice President, Tennessee, Department of Safety and Homeland Security
(absent)
Juliet Little, 2nd Vice President, Connecticut, State DOT (absent)
Bob Scopatz, Secretary, Minnesota, consultant
Kathleen Haney, Immediate Past President, Minnesota, State DPS
Kellee Craft, Ohio, TSASS consultant
Patrick Dolan, Tennessee Department of Safety and Homeland Security, Co-Parliamentarian
(absent)
Pete d’Oronzio, Colorado, Pd’ Programming
Karla Houston, Louisiana, Traffic Record Coordinating Committee
Joe McCarthy, Colorado, consultant
John McDonough, National Institute for Safety Research Inc.
Rhonda Stricklin, Alabama, university researcher
Eric Tang, District of Columbia, consultant
Sladjana Oulad Daoud, California, DMV

Non-Voting Attendees:
Bob Rasmussen, Treasurer, VDOT
Ralph Zimmer, Co-Parliamentarian
Jill Hall, TSASS
Luke Johnson, NHTSA
Lloyd Jones, TSASS
Robert Pollack, FHWA
Kalyn Hill, NGA
Ken Kolosh, NSC
Jennifer Guarino, FMCSA

1. Call to Order, Attendance/Quorum, Introductions
   Cory Hutchinson announced a quorum at 1:06 PM Central

2. Approval of Minutes from November 28, 2018 Executive Board Meeting
   Cory Hutchinson sent the November 28, 2018 minutes as Draft for Approval on November
   12, 2018.

MOTION
   Pete d’Oronzio moved to approve the minutes of the November 28th 2018 Executive
   Board Meeting as amended through 11/28/2018.
   Joe McCarthy seconded.

Motion carried.
3. Treasurer’s Report: Bob Rasmussen

Bob Rasmussen presented the November 30, 2018 treasurer’s report. A copy of the monthly treasurer’s report is attached to the member’s copy of these minutes.

**MOTION**

John McDonough moved to approve the November 30, 2018 Treasurer’s Report.

Bob Scopatz seconded.

Motion carried.

4. TSASS Forum and ATSIP website refresh presentation

Cory Hutchinson reported that the board members have voted on the options presented by TSASS. Cory then asked TSASS to demo the new web pages. Lloyd Jones presented the websites for ATSIP and the Traffic Records Forum. Board members are invited to look over the website design before the January meeting. The group agreed that the new designs are a big improvement.

5. The next meeting is Saturday January 12th in person at TRB

6. Adjourn

**MOTION**

Kathleen Haney moved to adjourn

Eric Tang seconded

Motion Carried

Meeting adjourned at 1:53 PM Central.

Submitted as Draft for review on 12/19/2018 by Robert A. Scopatz, Secretary

Approved 1/12/2019 by a vote of the Executive Board as amended through 01/12/2019.