ATSIP Executive Board Meeting
September 16, 2015 at 11 AM PDT, 12pm MDT, 1pm CDT, 2pm EDT

ATTENDANCE:
Cynthia Burch, Maryland, President, university researcher
Nils King, Indiana, Past President, (not present) consultant
Tim Kerns, Maryland, 1st Vice President, university researcher
Allen Parrish, Alabama, 2nd Vice President, (not present) university researcher
Bob Scopatz, Minnesota, Secretary, consultant
Chris Corea, Maryland, State Police
David Harkey, North Carolina, university researcher
Kathleen Haney, Minnesota, State DPS
Cory Hutchinson, Louisiana, university researcher
Joe McCarthy, Colorado, consultant
Chris Osbourn, Tennessee, Department of Safety and Homeland Security
Bob Rasmussen, Virginia, Treasurer, State DOT
Eric Tang, Virginia, consultant
Rhonda Stricklin, Alabama, university researcher

Non-voting attendees:
Ralph Zimmer, Co-Parliamentarian
Kellee Fillinger, TSASS
Juliet Little, Connecticut DOT
Luke Johnson, NHTSA
Jill Hall, TSASS
David Bozak, InfoGroup

1. Call to Order, Attendance/Quorum, Introduction
   Bob Scopatz announced a quorum at 1:04 PM Central.
   Cindy Burch called the meeting to order at 1:04 PM Central

2. Approval of Minutes from August 19th, 2015 Executive Board Meeting
   Bob Scopatz said that he had the date incomplete in the minutes and had misspelled Jill
   Hall’s name as Hoffman. Kathleen Haney said that line 59 should read “balance” and line
   71 should read “discuss”.

   MOTION
   Bob Rasmussen moved to approve the minutes of the August 19th, 2015 Executive
   Board Meeting as updated on September 8th and as revised in the preceding
   discussion.
   Kathleen Haney seconded
   Motion Approved

3. Past President’s Report: Nils King
   Nils King was not present.
4. 1st Vice President’s Report: Tim Kerns
   Tim Kerns had no report

5. Treasurer’s Report: Bob Rasmussen
   Bob Rasmussen presented the account balances as of August 31, 2015. A copy of the
   Treasurer’s report is appended to the members’ copy of these minutes.

   MOTION
   Bob Scopatz moved to accept the August 31st, 2015 Treasurer’s Report
   Tim Kerns seconded
   Motion Approved

   Bob Rasmussen said that Ralph Zimmer asked if he (Bob) is bonded. The answer is no,
   and Bob has contacted the insurance agent and completed a form to address this.

6. Liaison Reports:

   FMCSA:  FHWA:  NHTSA:  TRB:  GHSA:

   NHTSA: Luke Johnson reported that NHTSA and the full DOT delegation has been approved to
   travel to the Forum. Rhonda Stricklin is going to help with rooms. They look forward to being
   there in October. The TRCC Noteworthy Practices report is complete. There will be copies
   available and discussion at the Forum TRCC Roundtable Discussion sessions.

   Rhonda Stricklin asked if they had found a State looking to participate in the CDIP. Luke said
   that they are still looking, but the urgency is less pressing at the moment. Rhonda said she will
   discuss this in the State and Luke said we could hold a discussion during the Forum.

7. Committee Reports:

   Membership (Bob Rasmussen)
   Bob Rasmussen reported that we have received an application for membership from Alex
   Cao from the University of Michigan Transportation Research Institute (UMTRI).

   MOTION
   Bob Rasmussen moved to accept Alex Cao as a member
   Cory Hutchinson seconded
   Motion Approved

   Bob said that Kathleen Haney has asked to upgrade her status from Member to Fellow.

   MOTION
   Bob Scopatz moved to accept Kathleen Haney as a Fellow
   Bob Rasmussen seconded
   Motion Approved, the required super-majority with Kathleen Haney abstaining.

   Outreach (Hadi Shirazi/Tim Kerns)
   No report
8. 2nd Vice President’s Report: Allen Parrish
Rhonda Stricklin reported that the program is set with only minor revisions. The updated
program will be posted to the website soon. The new version will have all the federal
partners’ information filled in. The printed and small programs are in the works. The
mobile application is coming along well. Sponsors: We have 1 Platinum, 2 Gold, and 4
Bronze. Exhibitor count is at 19 now. The hotel room block is full. We are trying to come
up with more rooms. Helms Briscoe is trying to help us identify more rooms. There are
two hotels nearby that should be able to pick up some of our overflow. The website will
also have some information on this situation as we get more room availability. The
Crowne Plaza is across the street, and the Westin about two blocks away.

Cindy Burch said that the awards are approved at the vendor and will be produced soon.

Rhonda said that it is time for an email blast to let people know about the hotel situation
and encourage people to register. She said it could include information about the
workshop planned by NHTSA. May also include information about the keynote and
plenary session speakers. She also said that we also need to update people’s email
addresses and get new people onto the distribution lists (e.g., new vendors) to make sure
everyone is getting the information.

9. TSASS Update
Kellee Fillinger reported that registrations and dues payments have picked up. We are at
170 attendees registered, up compared to this point last year. She said that she will put
information from Rhonda up on the website about the room block.

Dave Bozak said that the information on the MMUCC mapping information on the
ATSIP.Org website is out of date. Luke Johnson said he would look into it with Sarah
Weissman Pasqual and John Siegler and get back to her.

10. Old Business
None.

11. New Business
There has been ongoing discussion within NHTSA and the USDOT|TRCC. They have
determined that it would be their preference to work with ATSIP and resurrect the ANSI
D-16.1 standard. He said that their hope is to provide resources and that ATSIP would be
willing to accomplish a major update. Specifically, it would be good if ATSIP could
decide if they are interested and then also be able to move quickly in order to have the D-
16.1 effort done before MMUCC is updated. Luke said that this is all contingent on
whether or not ATSIP can secure the rights to ANSI D-16.1. NHTSA would then seek a
no-cost mod to the existing grant in order to cover this in the short time. Longer term,
NHTSA would have to generate a new agreement to continue the ANSI D-16.1 update
and to support the forum. They would really like to have a decision by the TR Forum.
Tim Kerns said that we had previously tabled discussion of D-16.1 and it is now a good
time to discuss reviving. ATSIP would need to secure ownership and hopefully the
organization could fund that initially.
NOTE: Tim Kerns took over as presiding officer at 1:55 PM Central time.

Dick Paddock: Bob Rasmussen asked about the plan for recognizing Dick Paddock’s service. The idea now is that one of the NHTSA delegation would take some time during the opening session to recognize Dick and present something to Tammy Paddock.

MOTION:
Bob Rasmussen moved that we provide complementary registration for Tammy Paddock.
Rhonda Stricklin seconded
Motion Approved

12. Next meeting October 25th, 2015 (in person at the Traffic Records Forum)

13. Adjourn
MOTION
Bob Rasmussen moved to adjourn
Cory Hutchinson seconded
Motion Approved

Tim Kerns adjourned the meeting at 2:02 PM Central time

Submitted 9/16/2015 as Draft for Review by Robert A. Scopatz, Secretary
Submitted 10/12/2015 as Draft for Approval reflecting all changes received up to 10/12/2015 by Robert A. Scopatz, Secretary
Approved by a vote of the ATSIP Executive Board on October 25, 2015