ATSIP Executive Board Meeting
August 19, 2015 at 11 AM PDT, 12pm MDT, 1pm CDT, 2pm EDT

ATTENDANCE:
Cynthia Burch, Maryland, President, university researcher
Nils King, Indiana, Past President, (not present) consultant
Tim Kerns, Maryland, 1st Vice President, university researcher
Allen Parrish, Alabama, 2nd Vice President, university researcher
Bob Scopatz, Minnesota, Secretary, consultant
Chris Corea, Maryland, State Police
David Harkey, North Carolina, university researcher
Kathleen Haney, Minnesota, State DPS
Cory Hutchinson, Louisiana, university researcher
Joe McCarthy, Colorado, (not present) consultant
Chris Osbourn, Tennessee, Department of Safety and Homeland Security
Bob Rasmussen, Virginia, Treasurer, State DOT
Eric Tang, Virginia, consultant
Rhonda Stricklin, Alabama, university researcher

Non-voting attendees:
Ralph Zimmer, Co-Parliamentarian
Jim Davis, Co-Parliamentarian
Kellee Fillinger, TSASS
Juliet Little, Connecticut DOT
Luke Johnson, NHTSA
Jill Hall, TSASS

1. Call to Order, Attendance/Quorum, Introduction
   Bob Scopatz announced a quorum at 1:05 PM Central.
   Cindy Burch called the meeting to order at 1:05 PM Central

2. Approval of Minutes from July 15th, 2015 Executive Board Meeting

   MOTION
   Kathleen Haney moved to approve the minutes of the July 15th, 2015 Executive Board Meeting
   Bob Rasmussen seconded
   Motion Approved

3. Past President’s Report: Nils King
   Nils was not present but Cindy asked that we vote to approve Chris Corea at the Fellow level. Ralph Zimmer said that the Constitution did not originally allow for an option to make a member a fellow without five years of membership. The person granted Fellow status has to receive 2/3 of the board voting in favor (10 of 14 votes).
MOTION
Bob Scopatz moved to approve elevating Chris Corea to Fellow membership status
Tim Kern seconded
Motion Passed by an individual voice vote 11 Yes, 0 no of the members present

4. 1st Vice President’s Report: Tim Kerns
Tim Kerns reported that he and Cindy are going to visit the Baltimore Hilton. He has circulated language on describing the Roundtable sessions to Luke Johnson, Rhonda Stricklin, and Allen Parrish.

5. Treasurer’s Report: Bob Rasmussen
Bob Rasmussen presented the account balance as of July 31, 2015. A copy of the Treasurer’s report is appended to the members’ copy of these minutes.

MOTION
Bob Scopatz moved to accept the July 31, 2015 Treasurer’s Report
Tim Kerns seconded
Motion Approved

6. Liaison Reports:
FMCSA: FHWA: NHTSA: TRB: GHSA:
NHTSA: Luke Johnson reported that a few weeks ago, Cindy and Tim came to meet with AAMVA at the USDOT|TRCC to discuss ANSI D20 and including ANSI D16.1. The DOT has gone on record that the crash section of D20 does not need to be captured. ANSI D16.1 is in limbo. There is interest in getting D16.1 updated, and the Executive Committee will be reviewing that in an upcoming meeting.
The final $50,000 grant for the Forum is in process of being granted now. In a future meeting of the USDOT|TRCC the group plans to consider what the level of support will be going forward.
Still looking for a State willing to pilot the new CDIP program. Please let them know.

7. Committee Reports:
Membership (Bob Rasmussen)
Bob Rasmussen reported that we have seven new member applications. Brian Costello LADOTD. Hamed Marof South Qiam; Karla Houston, LSU; Rick Alexander, MobiSoft; John Lynkiewicz, Colorado State Patrol; Richard Brown; VHB; Michael Gracer, Connecticut DOT

MOTION
Eric Tang moved to accept Costello, Marof, Houston, Alexander, Lynkiewicz, Brown, and Gracer as members
Cory Hutchinson seconded
Motion Approved
8. 2nd Vice President’s Report: Allen Parrish
Allen Parrish and Rhonda Stricklin reported that:
- The draft program is complete and posted
- Speaker letters have gone out
- Welcome package ideas – send us whatever you’d like
- There will be a mobile app for the program this year, plus a full program, and a smaller one.
- 16 booths. There is room for another 14 exhibitors.
- 11 posters; these will go out in the hallway
- registrations; 71 total so far
- room block is at 70% so far
- best practice and best visualization awards – Cory said that he has contacted the top 3 in each category and those have all agreed to present in the special session. Still could use a third on the best website.

a. Special awards
Bob Scopatz said that our nominee for this year is Barbara DeLucia.

MOTION
Bob Rasmussen moved to approve Barbara DeLucia as the recipient of the 2015 ATSIP Distinguished Achievement Award
Rhonda Stricklin seconded
Motion Approved

Bob Scopatz and Bob Rasmussen discussed what we’ve given the awardees for the Distinguished Achievement Award and the Scott Falb Award. We would like to comp their rooms and registration, and pay for their airfare.

MOTION
Rhonda Stricklin moved approve up to $1000 for each of the two award winners.
Bob Scopatz seconded
Motion Approved

9. TSASS Update
Kellee Fillinger reported that the registrations have picked up; 81 started, 55 are completed; 40 are paid. We expect it will pick up a lot in September and around October 1st. We still need to clear up some things like printers on site, who is taking care of name badges, and Kellee will get together with Rhonda and Allen about that. We will need laptops at the registration desk as well. Allen and Rhonda said that there is an AV contract set up and the equipment should be ordered through them. Bob Rasmussen said
that Kellee should send the list of items to Rhonda and Allen so they can just add it to the contract.

The website has been updated as new items come in.

10. Old Business

Bob Rasmussen said that we have discussed the ANSI D20 issue and he only received 4 responses to the question. Cindy asked that everyone send their responses in by the end of the week.

Cindy Burch reported that the 10 Constitutional Amendments were voted upon via email electronic ballot. All 10 have passed with a sufficient number of ballots cast. The updated Constitution has been posted on the Website. Thank you to Ralph Zimmer and Jim Davis for their work.

11. New Business

Cindy Burch said that Dick Paddock – thank you for your support and for the contributions to the Wounded Warriors project. If you still want to donate, please send Bob Rasmussen an email.

Also, Dave Bozak’s father passed away and Cindy will send a condolence card on the Board’s behalf.

Bob Rasmussen said that when we take voice votes he doesn’t hear everyone. When we vote on things that are fairly important, would it be better to take a rollcall vote?

12. Next meeting September 16th, 2015 (Teleconference Call)

13. Adjourn

MOTION

Bob Rasmussen moved to adjourn
Bob Scopatz seconded
Motion Approved

Cindy Burch adjourned the meeting at 3:06 PM

Submitted 8/19/2015 as Draft for Review by Robert A. Scopatz, Secretary
Submitted 9/8/2015 as Draft for Approval
Approved by a vote of Executive Board on 9/16/2015