ATSIP Executive Board Meeting
July 20, 2016 at 2:00pm EST, 1 PM Central, 12 PM Mountain, 11 AM Pacific

ATTENDANCE:
Tim Kerns, Maryland, President, university researcher
Cynthia Burch, Maryland, Immediate Past President, university researcher
Allen Parrish, Alabama, 1st Vice President, university researcher (absent)
Chris Corea, Maryland, 2nd Vice President
Bob Scopatz, Minnesota, Secretary, consultant (absent)
Shane Bates, Kentucky, State Law Enforcement
Kathleen Haney, Minnesota, State DPS
Cory Hutchinson, Louisiana, university researcher
Juliet Little, Connecticut, State DOT (absent)
Joe McCarthy, Colorado, consultant
Chris Osbourn, Tennessee, Department of Safety and Homeland Security (absent)
Rhonda Stricklin, Alabama, university researcher (absent)
Eric Tang, Virginia, consultant
Patrick Dolan, Tennessee Department of Safety and Homeland Security

Non-voting attendees:
Ralph Zimmer, Co-Parliamentarian
Bob Rasmussen, Virginia, Treasurer, State DOT
David Bozak, Consultant
Kellee Craft, TSASS
Jill Hall, TSASS
Luke Johnson, NHTSA
Joan Vecchi, TSASS
Hadi Shirazi, LaDOT
John McDonough, NISR

1. Call to Order, Attendance/Quorum, Introduction
   Cindy Burch declared a quorum at 1:05 PM.
   Tim Kerns presided.
   Tim called the meeting to order at 1:05 PM.

2. Approval of Minutes from June 15, 2016 Executive Board Meeting

   MOTION
   Patrick Dolan moved to approve the minutes of the June 15, 2016 Executive Board Meeting based on the Draft for Approval reflecting changes through 07/18/2016.
   Cory Hutchinson seconded.
   Motion Approved

   Tim spoke of a special Board meeting on June 29, 2016 to discuss and finalize special awards to be distributed at the 2017 Traffic Records Forum. Minutes are being finalized and will be distributed to the Board before the next meeting at the Forum (August 7, 2016). No action on those minutes today.
3. Immediate Past President’s Report: Cindy Burch

Cindy Burch said that the ballot has gone out for vote. She has focused other efforts on the 2017 Forum (report later).

4. 1st Vice President’s Report: Allen Parrish

No report.

5. Treasurer’s Report: Bob Rasmussen

Bob Rasmussen reported on the June account balances, income and expenditures. A copy of the Treasurer’s report is appended to the member’s copy of these minutes. We are receiving registrations for the Forum.

MOTION

Cindy Burch moved to accept the June 30, 2016 Treasurer’s Reports as submitted

Kathleen Haney seconded.

Motion Approved

6. Liaison Reports:

FMCSA   FHWA   NHTSA   TRB   GHSA   ITE

NHTSA: Luke Johnson is still waiting for approval of the travel memo for the 2016 TR Forum. NHTSA is hoping for approval for 52 people to attend and that it is approved quickly. The MMUCC and ANSI updates are moving along well. There will be updates at the Forum and at the MMUCC meeting at NHTSA next week. NHTSA is working on serious injury definitions with FHWA and the National Information Exchange Model (NIEM) projects. The 2015 FARS Estimates are out and on the NHTSA website.

7. 2nd Vice President’s Report: Chris Corea

Things are falling into place with good flow of registrations and orders placed (printing, plaques, giveaways, etc). The hotel room block is filled up and Chris is working on the guidebook setup.

The opening session and luncheon speaker is firmed up. At this time 245 people have registered, not counting the federal workers. Cindy will increase the order for bags and food to 325.

8. Committee Reports:

Membership   (Bob Rasmussen)

We have 10 new applications, all at the Member level.

Ken Dudas, KT International Inc.
Gary Mower, Utah Department of Public Safety
Qifan Nie, University of Alabama
Dr. Michael Singleton, KY Injury Prevention and Research Center, Univ of Kentucky
Dr. Danelle Wilbraham, Minnesota Department of Public Safety
Edgar Kraus, Texas A&M Transportation Institute
Dr. Mehdi Nassirpour, Illinois Department of Transportation
Helen Porter, Mississippi Office of Highway Safety
Margarita Camacho, CNMI Department of Public Safety
Melissa Spiegel, Iowa Department of Transportation

MOTION:
Cindy Burch moved to accept all ten candidates at the Member level.
Joe McCarthy seconded
Motion Approved

Bob is working with Iowa DOT to set up an affiliate membership because they can no longer pay member dues. This will be the 2\textsuperscript{nd} ATSIP affiliate member.

Outreach
(Hadi Shirazi)
No report

Best Practices
(Cory Hutchinson)
Cory said that everything is set and the information will be included in the program.
Cindy will set up a voting form for the session and Cory will get the plaques after the Forum.

Awards
(Eric Tang)
There was a special meeting on June 29, 2016 to confirm the four award winners and the awards are in-hand in Baltimore. For Distinguished Achievement – Bob Scopatz, for Scott Falb
Exceptional Service – Dick Paddock and Dave Bozak, for Emeritus – Jim Davis.

9. Old Business
a. ANSI D16.1 support update.
   Joan Vecchi and Jill Hall will be attending the MMUCC meeting at NHTSA next week. Then Joan will be compiling a comprehensive list of suggestions and revisions in preparation for the Forum.

   No update

c. 2018 Traffic Records Forum
   Tim Kerns and Bob Rasmussen have been working with and signing the hotel contracts in Milwaukee, Wisconsin. There are overflow hotels ready as well.

10. New Business
Bob Rasmussen asked if we would have the regularly scheduled meeting the week after the Forum, but will need confirmation from the incoming President.

11. Good of the Association:
Kathleen suggested a ghost tour on the Saturday night before the Forum. Tim reminded everyone of the special training sessions during the Forum (Excel and GIS) and the tour of the R Adams Cowley Shock Trauma Center.

12. Next meeting August 7, 2016 (in-person at the Traffic Records Forum venue) at 9 AM Eastern, 8 AM Central, 7 AM Mountain, and 6 AM Pacific.
13. Adjourn

MOTION

Eric Tang moved to adjourn

Cory Hutchinson seconded

Motion Approved

Meeting adjourned at 1:40 PM Central time.

Submitted 7/20/2016 as Draft for Review by Cynthia Burch
Submitted 8/1/2016 as Draft for Approval by Robert A. Scopatz, Secretary; reflecting changes received through 08/01/2016

Approved by a vote of the Executive Board on 08/07/2016