ATSIP Executive Board Meeting
Via webinar/teleconference
July 18, 2018 2:00 PM Eastern, 1 PM Central, Noon Mountain, 11 AM Pacific

ATTENDANCE:
Kathleen Haney, President, Minnesota, State DPS
Cory Hutchinson, 1st Vice President, Louisiana, university researcher
Chris Osbourn, 2nd Vice President, Tennessee, Department of Safety and Homeland Security (absent)
Bob Scopatz, Minnesota, Secretary, consultant (absent)
Allen Parrish, immediate past President, (absent)
Shane Bates, Kentucky, State Law Enforcement (absent)
Kellee Craft, Ohio, TSASS consultant
Patrick Dolan, Tennessee Department of Safety and Homeland Security, Co-parliamentarian
Pete d’Oronzio, Pd’ Programming
Juliet Little, Connecticut, State DOT
Joe McCarthy, Colorado, consultant
Rhonda Stricklin, Alabama, university researcher
Eric Tang, District of Columbia, consultant
Sladjana Oulad Daoud, California, DMV (absent)

Non-voting attendees:
Bob Rasmussen, Treasurer, VDOT
Luke Johnson, NHTSA
Bob Pollack, FHWA
Jill Hall, TSASS
Karla Houston, Louisiana
John McDonough, National Institute for Safety Research Inc.
Jamie Whelan, Tennessee, Department of Safety and Homeland Security
Ralph Zimmer, Co-Parliamentarian

1. Call to Order, Attendance/Quorum, Introductions
   Patrick Dolan announced a quorum at 2:04 PM Eastern
   Kathleen Haney called the meeting to order at 2:04 PM Eastern

2. Approval of Minutes from June 20, 2018 Executive Board Meeting
   Kathleen Haney sent the June 20, 2018 minutes as Draft for Approval on 07/16/2018.

MOTION
   Patrick Dolan moved to approve the minutes from the June 20, 2018 Executive Board Meeting as amended and distributed on 07/16/2018
   Juliet Little seconded
   Motion Carried
MOTION

Eric Tang moved to approve the minutes from the June 18, 2018 Executive Board Meeting regarding awarding the Scott Falb award to Rhonda Stricklin.

Juliet Little seconded

Motion Carried

3. Forums:

   a) 2018 Forum (Patrick Dolan and Jamie Whalen)
      a. Added extra session on Sunday afternoon.
      b. Sunday night reception – Benny the Brewer will be there for photos.
      c. Monday Keynote speakers:
         i. Director David Pabst
         ii. JB Lind – State of the state
         iii. Dr. David Noyce with the TOPS Lab – proving grounds
         iv. Dr. Frank Pintar, CIREN (VA med center in Milwaukee, Director of neuro science)
      d. Monday Lunch - Colonel Charles Teesdale – predictive policing
      e. Monday evening reception at Harley Davison museum.
      f. Tuesday – expo time dedicated
      g. Wed – currently 80 attendees for the CIREN tour
      h. Program pretty much set – printing on Friday
      i. Majority of printed items ordered
      j. Are we providing list of attendees to vendors? All attendees can opt out of the list, have been promised to the vendors
         i. Rhonda: we give people the option to opt out when they register so they are not put on the list. The emails that go out before the conference are based on your sponsorship level. You get so many emails based on your sponsorship level. Silver gold and platinum each get one. Bronze get none.
         ii. Kellee – are we supposed to send out attendee lists to sponsors ahead of time?
         iii. Jamie – send the list out 2 weeks before the Forum for the names of those who did not opt out
         iv. Cory – have vendor send email to ATSIP and let ATSIP send out email
         v. Pete – can’t members get our email addresses from the web site
         vi. Kellee – only members can get the email addresses
         vii. Kellee: For this year we will stick with what is promised and send it after the conference.
      k. Moderators have been recruited.
      l. Currently have 256 people registered.
b) 2019 Forum (Juliet Little)
   a. Working with Karla on the sponsorship levels for next year.
   b. Voted on the one they liked – luggage tags with Save The Date

4. Past President’s Report: Kathleen Haney reported for Allen Parrish
   a. Ballot went out in a timely fashion, good to hold election and announce winner at forum. Encourage everyone to vote. Thanks to everyone for getting their bios in. Thank you to Kellee for multiple versions to post on the web. Meeting obligations as far as the election goes.
   b. Ralph: membership status of one of the nominees? For the officer’s position? Will be addressed later in meeting

5. 1st Vice President’s Report: Cory Hutchinson
   No report.

6. Treasurer’s Report: Bob Rasmussen
   Bob Rasmussen presented the June 30, 2018 treasurer’s report. A copy of the report is appended to the members’ copy of these minutes. There will be a lot transferred from PayPal on the next report that did not show up on the June 30th report.

   Luke Johnson said that some money will be coming from NHTSA for the traffic records forum and to support the ANSI effort. Bob said he signed off on it today.

   **MOTION:**
   Pete d’Oronzio moved to accept the June 30, 2018 Financial Report.
   Patrick Dolan seconded.
   Motion Carried.

7. Committees:
   a. Membership (Bob Rasmussen)
      No new individual members to vote on this month.
      Juliet Little has applied to be moved from Member level to Fellowship level. Juliet has been a member for at least 5 years, so the 2/3 vote is not needed.
      Patrick Dolan asked about Fellow status in general. This was explained in discussion that followed.

      **MOTION**
      Cory Hutchinson moved to grant Juliet Little the Fellowship Member level.
      Kellee Craft seconded.
      Motion Carried

      Nothing new to report.
Rhonda asked if Best Practices would be put to a vote like always? Yes

c. Awards (Eric Tang)
   Already know that Rhonda is receiving the Scott Falb award this year.
   Eric said we need to vote on the Scott Falb Award Policy.
   Kathleen Haney said that she sent the policy out two months ago.
   Ralph Zimmer suggested that the Board make an edit to the policy on Line 109
   that allows the awardee to make a request.
   “The awardee may request a person of their choice to make the presentation”.
   Peter d’Oronzio suggested language as follows: “the presiding officer of the
   awards luncheon (usually the active president) or a designee, will be responsible
   for reading the prepared award statement, presenting the award, and …”

   **MOTION**
   Eric Tang moved to approve as amended.
   Peter d’Oronzio seconded.
   **Motion Carried**

Bob Rasmussen said these policies will be posted on the ATSIP website.
Kathleen Haney said the “President’s Notebook” (sometimes referred to as the
football) that is passed to the New President each year will be retired in the hard
copy format. She is converting the hard copies to electronic files that can be
shared.

d. Outreach (formerly TRCCs) (Rhonda Stricklin)
   Rhonda reported that we had an outreach call (TRCC outreach call July 10, 3 pm
C), Chris Osbourn talked about the Forum and trying to build it up. Jane Terry of
the National Safety Council, presented their “road to zero” effort (slide show).
Jane is coming to the Forum this year.
   Two TRCC roundtables are scheduled for the Forum. Karla Houston and Luke
   Johnson are involved. Data integration roundtables scheduled for the Forum as
   well.

8. Liaison Reports:

   a. FMCSA. No report
   b. FHWA: No report
   c. NHTSA:

Luke Johnson said that NHTSA is in the process of supplying funding to ATSIP for
the Forum and the ANSI D16 effort. Bob Rasmussen said that he just signed the
paperwork today.
d. TRB: no report

e. GHSA: no report.

f. NSC: No report.

g. ITE: No report

9. Old Business
   None

10. New Business
    None

13: Next meeting August 12, 2018 9:00 AM Central at the Hyatt Regency (Vue North, 21st Floor)

14. Adjourn
   MOTION
   Peter d’Oronzio moved to adjourn
   Patrick Dolan seconded
   Motion Carried

Kathleen Haney adjourned the meeting at 2:54 PM Eastern

Kathleen reminded everyone that she is leaving on July 26th for Russia.

Submitted as Draft for review on 08/08/2018 by Robert A. Scopatz, Secretary based on notes provided by Kellee Craft and Rhonda Stricklin, with attendance by Patrick Dolan

Approved as amended on 08/12/2018 by a vote of the ATSIP Executive Board.