ATSIP Executive Board Meeting
July 15th, 2015 at 11 AM PDT, 12pm MDT, 1pm CDT, 2pm EDT

ATTENDANCE:
Cynthia Burch, Maryland, President, university researcher
Nils King, Indiana, Past President, consultant
Tim Kerns, Maryland, 1st Vice President, university researcher
Allen Parrish, Alabama, 2nd Vice President, (not present) university researcher
Bob Scopatz, Minnesota, Secretary, consultant
Chris Corea, Maryland, State Police
David Harkey, North Carolina, university researcher
Kathleen Haney, Minnesota, State DPS
Cory Hutchinson, Louisiana, university researcher
Joe McCarthy, Colorado, (not present) consultant
Chris Osbourn, Tennessee, (not present) Department of Safety and Homeland Security
Bob Rasmussen, Virginia, Treasurer, State DOT
Eric Tang, Virginia, consultant
Rhonda Stricklin, Alabama, university researcher

Non-voting attendees:
Ralph Zimmer, Co-Parliamentarian
Jim Davis, Co-Parliamentarian
Kellee Fillinger, TSASS
Juliet Little, Connecticut DOT
Luke Johnson, NHTSA
Bob Pollack, FHWA
Dave Bozak, InfoGroup

1. Call to Order, Attendance/Quorum, Introduction
   Bob Scopatz announced a quorum at 1:06 PM Central time
   Cindy Burch called the meeting to order at 1:06 PM Central time

2. Approval of Minutes from June 17th, 2015 Executive Board Meeting
   MOTION
   Bob Rasmussen moved to approve the minutes of the June 17th, 2015 Executive Board Meeting
   Nils King seconded
   Motion Approved

3. Past President’s Report: Nils King
   Nils King said that the Executive Board ballot will go out at the end of August. The 10 constitutional amendments will also go out soon. Ralph Zimmer said that there must be a
20% return so he urged everyone to return that ballot as soon as possible.

4. 1st Vice President’s Report: Tim Kerns

Tim Kerns had no report at this time.

5. Treasurer’s Report: Bob Rasmussen

Bob Rasmussen presented the treasurer’s report through June 30, 2015. A copy of the financial report is appended to the members’ copy of these minutes. Money from Forum registrations are coming in and dues are coming in as well. Bob urged everyone to register

**MOTION**

Bob Scopatz moved to approve the June 30, 2015 Treasurer’s Report.

Kathleen Haney seconded

Motion Approved

6. Liaison Reports:

FMCSA: FHWA: NHTSA: TRB: GHSA: NSC:

**NHTSA:** Luke Johnson reported that rollouts for the new systems are continuing, but some of the trainings have been delayed because of approval processes. NHTSA will include a MMUCC workshop at the Traffic Records Forum. They are pushing forward with MMUCC 5th edition. Please let Luke know if you are interested in being part of the MMUCC panels and he will pass that on to Tom Bragen. The USDOT panels/sessions abstracts have been submitted for the Forum.

**FHWA:** Bob Pollack reported that the Office of Safety is in the process of reassessing the MIRE data elements guideline. There are two more vetting sessions remaining of four planned. The flyer / invitation for the next vetting session is attached to these minutes. Please pass it along to anyone who may be interested.

7. Committee Reports:

**Membership**  (Bob Rasmussen)

There were no new member applications this month.

**Outreach**  (Hadi Shirazi/Tim Kerns)

Tim Kerns reported that ATSIP had a presence at Datapalooza. Bob Pollack said that the ATSIP and Forum flyers were put out on the FHWA table and over a dozen copies were distributed. Tim thanked Bob for letting us use some of the table space. Eric Tang reported he was not there for much time, but that he did see the ATSIP materials out on the table. Bob said it will likely be repeated next year and perhaps it will have additional input from external groups versus a mostly federal focus.

8. 2nd Vice President’s Report: Rhonda Stricklin reporting for Allen Parrish
Rhonda Stricklin reported that the Forum efforts are going well. The planning group had a call yesterday to cover the following issues:

- **Sunday Workshops** – there have been some changes since last month’s meeting. Rhonda will send the details out to the Board. She plans to send the information to Kellee so it can be put up on the website and into a blast email reminding people to plan their arrivals in order to participate.

- **Abstracts** – we received a large number of abstracts through the online system (50) plus a large number from the USDOT (20). There are a small number that came in via email. It looks like we have plenty to work with. The plan is to finalize by the end of this month to get the full program publicized. Cindy said to make sure to use Board members as moderators. Dave Bozak also expressed willingness to be a moderator. Dick Paddock is going to conduct moderator training. We received 11 poster submissions this year!

- **Speaker ready room** – we will have space and assistance for speakers and moderators on site.

- **Best Practices and Best Data Visualization** – there 11 entries for Best Practices and 8 for Data Visualization awards. Cory and his committee are going to be narrow that to three finalists in each category. The select three will present in two separate sessions at the Forum and the attendees in those sessions will vote for the awards in each category.

- **Best Website** – we have two submissions for that award.

- **Vendors** – we have space for 30 vendors. We haven’t reached that number yet, but we are still seeking some.

- **Room Block** – we are at 27% of the room block right now.

- **Registrations** – Kellee Fillinger said that we have 43 registrations initiated (not all are completed yet). That’s a little higher than at this point last year. About ½ of those have paid so far.

Bob Rasmussen asked about the ATSIP business meeting. Can that be moved to Tuesday before the lunch versus holding it on Monday? Rhonda said that the planning group decided that the Tuesday morning block is really important for sessions. Cindy Burch said that perhaps continuity would be best to maintain? Tim Kerns said that both perspectives are correct – the Tuesday morning block is prime and we lose a lot of time if people disappear from the meeting to avoid the ATSIP business meeting. Ralph said that there is a concern about getting a quorum to the business meeting. It has been agreed in the past that holding the business meeting just before lunch on Tuesday helps to boost attendance and help us reach the quorum. Also, Bob Rasmussen asked what happens if the voting is completed on Monday versus Tuesday. Rhonda asked about moving the business meeting to right after lunch on Tuesday? The ATSIP business meeting really doesn’t need to be a 90 minute sessions. We could switch and only lose the hour of breakout sessions. Alternatively, we could move the lunch to 11:30 AM and hold the ATSIP meeting in an hour block starting at 1:00 PM. Cindy said that having it before lunch allows the new President run the awards luncheon. It really shouldn’t matter too much, though. Ralph Zimmer reminded the Board that several months earlier it had
officially set the annual announcement of election results to be on Tuesday of the Forum and that announcement needs to take place at the official business meeting of the Association.

Kellee asked if the sessions will be over at Noon on Wednesday. Rhonda said that, yes, the closing session ends at noon.

9. TSASS Update
Kellee Fillinger reported that she and Bob Rasmussen have cleaned up items on the ATSIP website to remove out of date information. Dues notices went out this week as well.

10. Old Business

11. New Business:

Bob Rasmussen said that AAMVA’s Mark Pritchard sent an email to a few of us on the Board related to updates to ANSI D-20. Perhaps the crash data elements in ANSI D20 should be removed since they duplicate those in ANSI D16 and MMUCC. If not, then they need to update them. We have been asked to answer. Luke Johnson said that the email also came to him and the USDOT|TRCC is also going to reply. There are some implications that need to be addressed.

Dave Bozak said that when the MMUCC 1st edition was completed, the suggestion was made to AAMVA to have D20 just point to MMUCC rather than have its own standards for crash data elements. Bob Rasmussen asked if we could send a blast email to our current members asking them to respond to us. Bob Scopatz said that would be a good idea in order to get input from people who work directly with Driver and Vehicle data. Ralph Zimmer asked if we were going to time this so that it doesn’t go out until after the ballots. Bob Rasmussen said he would send it out in a couple of weeks—after the ballots. The consensus was send an email and set up a survey to in the next two weeks.

Rhonda asked if she should delay her email about the Sunday workshops until after the ballots go out. Cindy said that it could go out next week without a problem. The group consensus was to send it next week.

12. Next meeting August 19th, 2015 (Teleconference Call)

13. Adjourn

MOTION
Bob Rasmussen moved to adjourn.
Bob Scopatz seconded.
Motion approved

Meeting adjourned at 1:57 PM Central time.
Submitted 7/15/2015 as Draft for Review by Robert A. Scopatz, Secretary
Updated 7/16 and 7/17 based on comments received.
Submitted 8/11/2015 as Draft for Approval by Robert A. Scopatz, Secretary
Approved by a vote of Executive Board on August 19, 2015
Model Inventory of Roadway Elements Reassessment Vetting Session

FHWA is undertaking a reassessment of MIRE Version 1.0

Webinar Vetting Session: Thursday, July 23, 2015 from 2:00 – 4:00 PM EDT

Your input is important!

FHWA released the current Model Inventory or Roadway Elements (MIRE) Version 1.0 in 2010. The MIRE is a guideline of recommended roadway and traffic data elements to develop a more robust roadway and traffic data inventory for safety analyses and other purposes. Since that time, several factors have changed, for example:

- Advances in safety analyses techniques have generated new data requirements
- Roadway data collection methods have advanced
- Data and performance measurement requirements for State and local agencies have changed with the passage of MAP-21

Because of these and other factors, FHWA will be reassessing how MIRE Version 1.0 is meeting the needs of roadway data users and determine if changes or modifications would help enhance MIRE’s usefulness.

MIRE Vetting Session

The FHWA is conducting the reassessment of MIRE Version 1.0 to:

- Assess MIRE’s compatibility with other FHWA databases
- Obtain feedback from roadway data practitioners on potential revisions to MIRE
- Discuss interest in a national roadway data model

Information about MIRE can be found at:


A copy of the MIRE Version 1.0 may be obtained from:


Please use the link below to register for July 23 webinar:

https://attendee.gotowebinar.com/register/8690391839254133505
The final MIRE Reassessment Vetting Session webinar will be on August 26, 2015 from 2:00-4:00 PM. Registration information for this webinar will be available shortly after the July 23 webinar.

Please join us on these webinars to provide your feedback and help us shape the next version of MIRE to best meet the needs of its users. If you are unable to join, you may still provide input by email to:

Robert Pollack  
Robert.pollack@dot.gov

Carol Tan  
Carol.Tan@dot.gov