ATSIP Executive Board Meeting
June 17th, 2015 at 11 AM PDT, 12pm MDT, 1pm CDT, 2pm EDT

ATTENDANCE:
Cynthia Burch, Maryland, President, university researcher
Nils King, Indiana, Past President, consultant
Tim Kerns, Maryland, 1st Vice President, university researcher
Allen Parrish, Alabama, 2nd Vice President, university researcher
Bob Scopatz, Minnesota, Secretary, consultant
Chris Corea, Maryland, State Police
David Harkey, North Carolina (not present), university researcher
Kathleen Haney, Minnesota, (not present) State DPS
Cory Hutchinson, Louisiana, (not present) university researcher
Joe McCarthy, Colorado, consultant
Chris Osbourn, Tennessee, Department of Safety and Homeland Security
Bob Rasmussen, Virginia, Treasurer, State DOT
Eric Tang, Virginia, consultant
Rhonda Stricklin, Alabama, university researcher

Non-voting attendees:
Ralph Zimmer, Co-Parliamentarian
Ida Williams, Maryland
Kellee Fillinger, TSASS
Juliet Little, Connecticut DOT
Luke Johnson, NHTSA

1. Call to Order, Attendance/Quorum, Introduction
   Bob Scopatz announced a quorum at 1:04 PM Central time
   Cindy Burch called the meeting to order at 1:05 PM Central time

2. Approval of Minutes from May 20th, 2015 Executive Board Meeting
   MOTION
   Bob Rasmussen moved to approve the minutes of the May 20th, 2015 Executive Board Meeting
   Joe McCarthy seconded
   Motion Approved

3. Past President’s Report: Nils King
   Nils King said he had no update at this time.

4. 1st Vice President’s Report: Tim Kerns
Tim Kerns reported that he sent brochures to Bob Pollack to display at the FHWA booth at the annual Datapalooza.

a. Strategic Plan approval

Tim Kerns said that the version sent out to the Board before the meeting is final except for minor word-smithing changes.

MOTION
Bob Scopatz moved to approve the Strategic Plan with revisions as described.
Tim Kerns seconded
Motion Approved

5. Treasurer’s Report: Bob Rasmussen

Bob Rasmussen presented the treasurer’s report through May 31, 2015. A copy of the financial report is appended to the members’ copy of these minutes.

MOTION
Chris Osbourn moved to approve the May 31, 2015 Treasurer’s Report.
Tim Kerns seconded
Motion Approved

6. Liaison Reports:

FMCSA: FHWA: NHTSA: TRB: GHSA: NSC:

NHTSA: Luke Johnson reported that the Executive Committee of the DOT|TRCC convened today to consider the USDOT TR Forum presentation abstracts and met with Ken Leonard, director of the DOT ITS-JPO, and NHTSA’s Nat Beuse regarding their participation in the plenary session. They will send the final list to ATSIP soon. The Program Year 17 Assessments are completed. The Year 18 assessments are getting started soon. Please let Kara at TSASS or Luke Johnson know of any potential assessments. He also said that GO Teams are open for new project applications.

The State TRCC Noteworthy Practices document is very nearly completed. It will debut at the TRF but it will be published soon.

7. Committee Reports:

Membership __________________________ (Bob Rasmussen)
There were no new member applications this month.

Cindy said that Tim Kerns sent membership applications to Bob Pollack to add to the Datapalooza.
Outreach (Hadi Shirazi/Tim Kerns)
No report.

8. 2nd Vice President’s Report: Allen Parrish
Allen Parrish reported that the program has four Sunday workshops; two by Cory Hutchinson, one TRCC Roundtable, and a MMUCC workshop. The Key Note speakers are set. Monday morning will be a speaker from the National Safety Council. The Luncheon speaker is set. Tuesday’s luncheon will be a plenary panel including GOOGLE, and others (potentially adding UMTRI). Several of the speakers have expressed interest in giving a presentation at one of the regular sessions. Rhonda has lined up the honor guard. The call for abstracts ends on June 30. We are still trying to attract more exhibitors. We have 10 committed now. We have two administrative assistants (Wanda and one other – Connie is not available this year) ready to work at the Forum.

Rhonda Stricklin said that she was asked by the State how high of a level person are we looking for to handle the welcome to the State at the Monday Plenary? Cindy said that we usually try to go “as high as we can.” Cindy offered to write a letter.

9. TSASS Update
Kellee Fillinger reported that there have been only 10 submissions through the online system to date. Registrations are low so far as well. Rhonda asked if we generally leave the paper submission site open after the due date. We generally do get several after the due date. Kellee said that a reminder went out to our contacts list and on the Facebook and Linked-In ATSIP pages.

Kellee also asked for the new board members to submit their information to her.

10. Old Business
Bob Scopatz reported that he has finally submitted the revised Articles of Incorporation to the Minnesota Secretary of State. They have been approved. Ralph Zimmer added that once the membership approves changes to the Constitution, our foundational documents will be in agreement.


12. Next meeting July 15th, 2015 (Teleconference Call)
13. Adjourn

MOTION
Bob Rasmussen moved to adjourn.
Bob Scopatz seconded.
Motion approved

Meeting adjourned at 1:44 Central time.

Submitted 6/17/2015 as Draft for Review by Robert A. Scopatz, Secretary
Submitted 7/13/2015 as Draft for Approval by Robert A. Scopatz, Secretary
Approved as final by a vote of the Executive Board on 7/15/2015