ATSIP Executive Board Meeting
April 15th, 2015 at 1pmCDT/2pmEDT

ATTENDANCE:
Cynthia Burch, Maryland, President, university researcher
Nils King, Indiana, Past President, consultant
Tim Kerns, Maryland, 1st Vice President, university researcher
Allen Parrish, Alabama, 2nd Vice President, university researcher
Bob Scopatz, Minnesota, Secretary, consultant
Chris Corea, Maryland, (not present) State Police
David Harkey, North Carolina (not present), university researcher
Kathleen Haney, Minnesota, State DPS
Cory Hutchinson, (not present) Louisiana, university researcher
Joe McCarthy, Colorado, consultant
Chris Osbourn, Tennessee, Department of Safety and Homeland Security
Bob Rasmussen, Virginia, (not present) Treasurer, State DOT
Eric Tang, Virginia, consultant
Rhonda Stricklin, Alabama, university researcher

Non-voting attendees:
Ralph Zimmer, Co-Parliamentarian
Jim Davis, Co-Parliamentarian
Kellee Fillinger, TSASS
Ida Williams, Maryland
Ken Kolosh, National Safety Council
Luke Johnson, NHTSA
Juliet Little, Connecticut DOT

1. Call to Order, Attendance/Quorum, Introduction
   Bob Scopatz announced a quorum at 1:02 PM Central. Cindy Burch called the meeting to
   order at 1:03 PM Central Time.

2. Approval of Minutes from March 18th, 2015 Executive Board Meeting
   MOTION:
   Tim Kerns moved to approve the minutes of the March 18th, 2015 Executive Board
   meeting.
   Chris Osbourn seconded.
   Motion Approved

   Eric Tang noted that he is located in Virginia. The minutes said “Maryland”. Bob Scopatz
   said he would make that change.

3. New Member Applications:
   Juliet Little, Connecticut
   Jaeyoung Lee, Florida
Charles Grasso, Connecticut

**MOTION:**
Bob Scopatz moved that we accept all three candidates at the Member level.
Joe McCarthy seconded.
Motion Approved.

Juliet said that she is entered as a “new” member but she had a profile already and should be recognized as a member for some standing. Kellee Fillinger said that we didn’t have an application for Juliet so we had her go through that process.

4. **Past President’s Report: Nils King**
Nils King reported that we have put together the slate of candidates. Once ballots are completed, they are returnable to the ATSIP Secretary. October 26, 2015 12 PM is the deadline. According to Ralph Zimmer, the Executive Board does not approve or reject the slate of candidates.

A copy of the ballot is appended to these minutes.

a. Set date of announcement of election results (Forum Annual Meeting)

**MOTION**
Nils King moved that the election results announcement will take place at the General Membership meeting on Tuesday, Oct 27, 2015 at the Costa Mesa Traffic Records Forum.
Kathleen Haney seconded.
Motion Approved.

5. **1st Vice President’s Report: Tim Kerns**
Tim Kerns reported that we have a signed contract for the 2017 Forum in Louisiana. The dates are: August 6 – 9, 2017 We are in the Sheraton New Orleans

6. Treasurer’s Report: Bob Rasmussen
The Treasurer’s report for the month ending March 31, 2015 is appended to the member’s copy of these minutes.

**MOTION**
Nils King moved that we accept the March 31, 2015 Treasurer’s Report
Bob Scopatz seconded
Motion Approved

7. Liaison Reports:
FMCSA: FHWA: NHTSA: TRB: GHSA:
Luke Johnson (NHTSA) reported that he is not sure how many people are going to be approved to go to the Forum form USDOT this year. He is waiting for a response about joint program office regarding the intelligent transportation group’s involvement.

There is a call tomorrow at the instigation of the CDC to explore greater participation in data linkage. Cindy and Tim are going to be present with NHTSA for that discussion. Luke has suggested that ATSIP and the Forum would be a possible venue for engagement, especially with the injury surveillance community. This might be most useful for discussion with respect to the 2016 Forum in Baltimore.

8. Committee Reports:

Membership: (Bob Rasmussen)
addressed earlier in the meeting.

Outreach: (Hadi Shirazi/Tim Kerns)
We have been joined today by a representative from the National Safety Council. The NSC is interested in cross-promoting activities with ATSIP. Tim said that the first step is to have a representative periodically join our monthly teleconferences. Ken Kolosh is the manager of the Statistics Group at NSC. NSC is planning to attend the Forum in California. They are also looking at making a presentation on advanced vehicle systems. NSC does not have a local chapter in California, but they do work with several groups in the State and the NSC could help promote the forum with those groups. Ken is also working with Deb Trombley and she is bringing forward ideas to promote the forum.

9. 2nd Vice President’s Report: Allen Parrish

Allen Parrish and Rhonda Stricklin reported that the call for abstracts is open. They have not received many yet, but it will be open for several weeks. We have several sponsors lined up: one platinum, two gold, two bronze, and several exhibitors. Still working on the keynote speakers and ceremonial. Dick Paddock is going to coordinate the moderators. We may set up an exhibitor coordinator as well.

10. TSASS Update

The call for abstracts is open. An email blast went out to exhibitors and sponsors on April 8th. We made a change to the forms sent out to new member applicants. The group discussed opening registration as soon as feasible. The prices are already on the website. There are no objections to opening it earlier than last year. May 1st was discussed as a good date and that Kellee would send an email blast out when it goes live. That would give TSASS time to test before it goes live.

11. Old Business

a. Additional possible amendments to Constitution

Ralph Zimmer and Jim Davis reported that there are three more amendments that they would like to put forward:
i. Require a minimum of four weeks from the date of the election ballots are distributed until they are due. This would allow people time to get the ballot and allow time for lobbying amongst the membership.

   **MOTION**
   Bob Scopatz moved to provide the amendment to the full membership for a vote.
   Chris Osbourn seconded.
   Motion Approved.

   ii. Require a minimum of four weeks from the date ANY ballot is distributed to the due date of that ballot. This applies to any ballot submitted to the membership for any type of vote.

   **MOTION**
   Bob Scopatz moved to provide the amendment to the full membership for a vote.
   Tim Kerns seconded.
   Motion Approved.

   iii. Clarify the voting process by adding a sentence to the Constitution saying that the Articles of Incorporation covers the voting process for amending those articles.

   **MOTION**
   Joe McCarthy moved to provide the amendment to the full membership for a vote.
   Chris Osbourn seconded.
   Motion Approved.

   Jim Davis, Ralph Zimmer, and Bob Scopatz will coordinate on putting together a ballot to go out to the membership.

12. New Business

   a. Nomination committee.

   Ralph Zimmer reported that the Scott Falb Exceptional Service Award committee has selected Bob Rasmussen as a candidate for the award in 2015. Ralph chairs the committee. Joyce Emery, Tim Kerns, and Dan Magri serve as additional voting members.

   **MOTION**
   Bob Scopatz moved that we approve Bob Rasmussen to receive the Scott Falb Exceptional Service Award at the 2015 Traffic Records Forum.
   Rhonda Stricklin seconded.
Motion Approved.

13. Next meeting May 20\textsuperscript{th}, 2015 (Teleconference Call)

14. Adjourn

   MOTION:

   Eric Tang moved to Adjourn
   Chris Osbourn seconded.
   Motion Approved.

   Cindy Burch adjourned the meeting at 2:03 PM Central Time

Submitted 4/15/2015 as Draft for Review by Robert A. Scopatz, Secretary
Submitted 4/28/2015 as Draft for Approval by Robert a. Scopatz, Secretary
Approved as Final by a vote of the Executive Board on 5/20/2015
Association of Transportation Safety Information Professionals

Executive Board Ballot for 2015-2016

To Vote “Yes” for the entire slate of Nominees, Check this box: ___________________________

OR

To Vote for individual nominees, place a check in the box next to their name:

Officers

☐ Tim Kerns President East - MD
☐ Allen Parrish 1st Vice President East – AL
☐ Chris Corea 2nd Vice President East – MD
☐ Bob Scopatz Secretary Central – MN

Nominations for Executive Board At-Large Members Class of 2016

<table>
<thead>
<tr>
<th>Name</th>
<th>Class</th>
<th>Service Year</th>
<th>Region/State or Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhonda Stricklin,</td>
<td>2016,</td>
<td>2015,</td>
<td>East – AL</td>
</tr>
<tr>
<td>Kathleen Haney,</td>
<td>2016,</td>
<td>2010,</td>
<td>Central-MN</td>
</tr>
<tr>
<td>Cory Hutchinson,</td>
<td>2016,</td>
<td>2010,</td>
<td>Central - LA</td>
</tr>
</tbody>
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</thead>
<tbody>
<tr>
<td>Eric Tang</td>
<td>2017</td>
<td>2014</td>
<td>East - MA</td>
</tr>
<tr>
<td>Chris Osbourn</td>
<td>2017</td>
<td>2014</td>
<td>Central - TN</td>
</tr>
<tr>
<td>Chris Corea</td>
<td>2017</td>
<td>2014</td>
<td>East – MD</td>
</tr>
</tbody>
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Nominations for Executive Board At-Large Members Class of 2018

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<tbody>
<tr>
<td>Shane Bates</td>
<td>2018</td>
<td>2015</td>
<td>Central – KY</td>
</tr>
<tr>
<td>Juliet Little</td>
<td>2018</td>
<td>2015</td>
<td>East - CT</td>
</tr>
<tr>
<td>Joe McCarthy</td>
<td>2018</td>
<td>2014</td>
<td>West - CO</td>
</tr>
</tbody>
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All Executive Board Members in Italics were duly elected to a term that has not yet expired and continue through the 2015-2016 Year.

If Chris Corea is elected 2nd Vice President, his current position as At Large member of the Executive Board Class of 2017 will be vacated and filled in accordance with the Constitution.

CURRENT 2015 ATSIP DUES MUST BE PAID TO VOTE
WRITE IN VOTES ARE NOT ALLOWED
THE BALLOT MUST BE SIGNED AND DATED TO BE VALID
When the ballot is received, the Signature portion of the
Ballot will be separated from the voting portion.

Signature: ___________________________ Date: ____________
Printed Name: ______________________________________
Ballots can be **E-mailed** to bscopatz@vhb.com, or **Mailed** to Robert Scopatz at 2341 75th St. E., Inver Grove Heights, MN 55076-2323 or **Hand Delivered** to the Registration Desk at the Traffic Records Forum. E-mailed, and Mailed Ballots must be received by October 19, 2015. Ballots will be accepted at the Forum until 12:00 pm on Monday, October 26, 2015. For questions e-mail bscopatz@vhb.com.