

National Safety Council
ATSIP General Session
MINUTES

Rosen Shingle Creek Resort, Orlando, Florida
Gatlin A3 & 4
Wednesday, July 30, 2008
 10:00 am – 11:30 am EST

Attendance:

Officers 2007-2008

Name	Office	Region (State)	Attendance
Joan Vecchi	President	West (CO)	Present
Tom Hollingsworth	First Vice President	Central (OH)	Absent
Bob Rasmussen	Second Vice President	East (VA)	Present
Jim Davis	Immediate Past President	West (NM)	Present
Martha Florey	Secretary	Central (WI)	Present

At-Large Members 2007-2008

Name	Class	Service Yr	Region (State)	Attendance
Ken Carpenter	2008	2007	East (NY)	Present
Steve Rich	2008	2005	West (ID)	Present
Jana Simpler	2008	2005	East (DE)	Present
Larry Cook	2008	2007	West (UT)	Present
John Carrico	2009	2003	Central (KY)	Present
Rocco Domenico	2009	2006	West (CO)	Present
Carl Gonder	2009	2003	West (AK)	Present
Hadi Shirazi	2009	2006	Central (LA)	Present
Scott Falb	2010	2004	Central (IA)	Present
Tim Kerns	2010	2004	East (MD)	Present
Chris Madill	2010	2007	West (WA)	Present
Ida van Schalkwyk	2010	2007	West (AZ)	Absent

Parliamentarian Ralph Zimmer Present

National Safety Council Dave Bozak Present
 Jackie Beatty Present

Liaisons Present:

FMCSA – Betsy Benkowski
 NHTSA – Marilena Amoni, Karen Scott, Mario Damiata
 GHSA – Barbara Harsha

1. Call to Order, Welcome ATSIP Members, Friends and Liaisons (President - Joan Vecchi)

President Joan Vecchi called the meeting to order at 1000 am EDT.

HANDOUTS: *Agenda*

Minutes of July 27, 2007 Board Meeting

2. Approval of June 27, 2007 Executive Board Meeting Minutes (Secretary – Martha Florey)

MOTION: Scott Falb moved to accept the minutes of July 27, 2007 Board Meeting.; John Carrico seconded the motion. There was no further discussion. The motion carried.

3. 2008 Election Results (Jim Davis – Past President and Nominations Committee Chair).

Jim listed and thanked the members of the Nominating Committee.

He listed the slate of officers and exec board members for this year's election.

There were 23 total votes in favor of the slate.

There was one nomination of a person who later withdrew. Jim stated that if we have a quorum, we will hold an election to fill that slot.

Jim listed the need for nominees who are willing and able to do the job, and who have support from their agency to participate in the activities of the board.

The election of a member to fill the vacant slot was postponed until Jim could verify that a quorum was present at the meeting.

4. Outgoing President's Comments (ATSIP President – Joan Vecchi)

Joan thanked the members of the board, NSC staff and our liaisons. For the future, she remarked that we should choose things that will be beneficial to our partners and our members, including:

- good technical assistance
- methods to share information about what's going on in the states.

She spoke about the effort to re-invigorate our committees. Want them to be able to report back progress, and to look at disbanding if there's no activity. She also spoke about how the board has saved travel costs and ensured timely communication by holding monthly teleconferences over the past year.

She ended by thanking everyone again and saying that there are great plans for the coming years.

5. Committee Reports

Certification: Bob Scopatz on behalf of Larry Holestine

The Certification Committee met during the working lunch session on Tuesday at which time Larry Holestine gave a report of current status and a plan for the future. The committee members will each receive an e-mail package of information and samples from Larry in the coming weeks. They have agreed to generate new questions to add to the existing base of roughly 100 questions. The plan is to expand the list to about 5 times the current number of questions (after deletion of duplicates and questions that fail initial validity checks).

The questions will be sorted into up to 4 test exams to be given at next year's Traffic Records Forum. That will start the validation phase of the certification development process. Once the exam questions are validated, the plan is to deliver exams at least once per year (at the Traffic Records Forum) and perhaps a second time (during TRB).

Strategic Planning - Jana Simpler

Jana talked about the focus of the strategic planning effort being to identify things we think ATSIP can do better. Based on what we heard over the past few days, plus the history. The list includes:

- Strengthen partnership with liaisons. Several don't come to the meeting.
- Provide technical expertise/assistance.
- Peer-led guidance.
- Introduce new technology
- Identify funding streams
- Keep TRCCs in the loop
- Identify what other states are doing

Activities that the committee will be working on between now and the board meeting at TRB:

- Get a policy statement developed regarding reauthorization.
- Finalize the environmental Scan
- Develop a mission statement
- Goals and strategies and an evaluation plan
- Deliver to the board at TRB

Data Quality: Scott Falb

Scott reported on the Tuesday working lunch for the Data Quality Committee. They heard a report on FHWA's CDIP project and heard from Illinois (Mehdi Nassirpour) about the pilot test of CDIP. The plan is to use that as a starting point and look to expand over the next year. Scott ended by stating the need for a member from EMS.

ATSIP/TRB Cooperation: Martha Florey

Martha stated that the goal of this committee is to support the missions of ATSIP and TRB, to inform and improve. Identified several committees at TRB that are responsible for state data. We will send a letter to each of those committees asking for time on the agenda during the annual TRB meeting in January 2009. The letter will also ask the TRB committees to recommend papers from TRB that could be included at the Forum next year.

ATSIP TRCC Committee: Chris Madill

Chris talked about the challenges that TRCC and Traffic Records coordinators face, and how ATSIP can assist them through efforts to:

- provide a mechanism to facilitate networking.
- facilitate regional or national meetings, perhaps during the Forum.
- Improve coordination with the USDOT TRCC.
- Provide a resource to discover successful projects going on in other states.
- List the regional participants in state TRCCs

Policy and Position Statements: Ken Carpenter

This is a new committee and so the first order of business was to decide first what their role is and what they should be looking at.

The group decided they should focus on technology and data issues.

Some major questions came up in the discussion about whether ATSIP should take a position on MMUCC, MMIRE, NEMESIS? Reauthorization?

EDRs? Best Practices? ANSI D16 & D20?

Ken also asked for people to join the committee.

Ken reported that one resolution has been drafted, but that report is postponed until new business.

6. Balloting for the Open At-Large Position (Joan Vecchi presiding, balloting and report-out turned over to Jim Davis)

Joan Vecchi asked for approval from the members present to turn over the balloting to Jim Davis. Hearing no objections, Jim Davis presided over the balloting and report-out. Jim reported that a quorum was present.

There were two nominations from the floor:

- Nils King, nominated by Bob Scopatz
- Pete D'Oronzio, nominated by Carl Gondor

Motion to close the nominations:

Bob Thompson moved to close the nominations.

Hadi Shirazi seconded the motion

Voting was by paper ballot polling the members present.

The results of the ballot:

Nils King was elected

7. Future Forums (Martha Florey)

Save the date:

July 12-16, 2009: Arizona Biltmore, Phoenix

2010 is still up in the air.

There will be a debriefing at 6:00 pm this evening (Wednesday, July 30, 2008) to gather ideas for improving future forums.

8. Passing of the Gavel (Joan Vecchi, Past President; Bob Rasmussen, President)

Joan passed the gavel to Bob Rasmussen, the incoming president.

Bob made the following remarks:

Serving on the executive board of an all-volunteer organization is a challenge. The past couple of years have been a challenge, with officers having to resign, but people have stepped in to fill the gaps.

We are a network of professionals. We need to support the Transportation Safety Community, not just at this Forum, but in other national venues.

We should serve as the Nation's TRCC. We should relate more closely to the State and USDOT TRCC.

We need the help of all our members. We need you to become active on the various committees. Share your ideas. Contact each other and share.

Bob has dubbed this *The year of Administrative Progress*. He believes in programming activities. Improve our visibility. Coordinate with TRB and AASHTO. More member benefits. More control over the budget and affordability of the Forum.

We will do what is best for ATSIP and our members.

The 2008/9 Executive Board is as follows:

President – Bob Rasmussen (VA) Dept of Transportation – robert.rasmussen@vdot.virginia.gov

1st Vice President – John Carrico (KY) State Police – johnr.carrico@ky.gov

2nd Vice President – Martha Florey (WI) Highway Safety – martha.florey@gmail.com

Secretary – Bob Scopatz (IA) Data Nexus, Inc. – bscopatz@data-nexus.com

Past President – Joan Vecchi (CO) Dept of Motor Vehicles – jvecchi@spike.dor.state.co.us

At Large Members:

Marty Pollock (TN) State Police – marty.pollock@state.tn.us

Carl Gonder (AK) Department of Transportation – carl_gonder@dot.state.ak.us

Rocco Domenico (CO) – State Patrol – rocco.domenico@cdps.state.co.us

Hadi Shirazi (LA) – Department of Transportation – hshirazi@dotd.louisiana.gov

Chris Madill (WA) Traffic Safety Commission – cmadill@wtsc.wa.gov

Scott Falb (IA) Department of Transportation – sfalb@dot.state.ia.us

Tim Kerns (MD) National Study Center for Trauma and EMS – tkerns@som.umaryland.edu
Nils King (IN) Criminal Justice Institute – nking@cji.in.gov
Steve Rich (ID) Office of Traffic and Highway Safety – steve.rich@itd.idaho.gov
Jana Simpler (DE) Office of Highway Safety – jana.simpler@state.de.us
Ken Carpenter (NY) Traffic Safety Research – kcarp@nycap.rr.com
Larry Cook (UT) University of Utah – larry.cook@hsc.utah.edu

Executive Director - NSC Staff Representative:

David Bozak National Safety Council – david.bozak@nsc.org
1025 Connecticut Ave. NW, Suite 1200, Washington, DC 20036
202-974-2477

NSC Staff Representative:

Jackie Beatty National Safety Council – jackie.beatty@nsc.org
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(note: list copied from the www.atsip.org website. Future minutes will include information on board members' class/year).

9. New Business (Bob Rasmussen)

Ken Carpenter read a new resolution; Policy on ATSIP Forum Proceedings
The text was shown on the screen.

MOTION: Motion to approve the resolution, Bob Scopatz. John Carrico seconded. Resolution passed

10. Adjourn

MOTION: Motion to adjourn, Hadi Shirazi. Scott Falb seconded.

Meeting adjourned at 11:15 am EST