



ATSIP Executive Board Meeting

Via webinar/teleconference

June 20, 2018 2:00 PM Eastern, 1 PM Central, Noon Mountain, 11 AM Pacific

**ATTENDANCE:**

Kathleen Haney: President, Minnesota, State DPS

Cory Hutchinson: 1<sup>st</sup> Vice President, Louisiana, university researcher (absent)

Chris Osbourn, 2<sup>nd</sup> Vice President, Tennessee, Department of Safety and Homeland Security

Bob Scopatz, Minnesota, Secretary, consultant

Allen Parrish, immediate past President, USN Academy, university researcher (absent)

Shane Bates, Kentucky, State Law Enforcement

Kellee Craft, Ohio, TSASS consultant

Patrick Dolan, Tennessee Department of Safety and Homeland Security, Co-parliamentarian

Pete d’Oronzio, Pd’ Programming (absent)

Juliet Little, Connecticut, State DOT

Joe McCarthy, Colorado, consultant

Rhonda Stricklin, Alabama, university researcher

Eric Tang, District of Columbia, consultant

Sladjana Oulad Daoud, California, DMV

**Non-voting attendees:**

Ralph Zimmer, Co-parliamentarian

Bob Rasmussen, Treasurer, VDOT

Luke Johnson, NHTSA

Bob Pollack, FHWA

Scott Valentine, FMCSA

Jill Hall, TSASS (arrived early!)

Karla Houston, Louisiana

1. Call to Order, Attendance/Quorum, Introductions

Bob Scopatz announced a quorum at 2:03 PM Eastern

Kathleen Haney called the meeting to order at 2:03 PM Eastern

2. Approval of Minutes from May 16, 2018 Executive Board Meeting

Kathleen Haney sent the May 16, 2018 minutes as Draft for Approval on 06/18/2018.

**MOTION**

**Patrick Dolan moved to approve the minutes from the May 16, 2018 Executive Board Meeting as amended and distributed on 06/18/2018**

**Shane Bates seconded**

**Motion Approved**

3. Liaison Reports:

- a. FMCSA: Scott Valentine said that they received 103 grant applications to the High Priority Grants program. They are working through the requests to get them

48 out by the end of the fiscal year.

49

50 b. FHWA: Bob Pollack said that FHWA completed the MIRE 2.0/FDE webinar on  
51 June 5<sup>th</sup>. If you missed it, contact Bob directly (contact information below) to get  
52 access to the recording of the webinar for interested parties.

53

54 [Robert.Pollack@dot.gov](mailto:Robert.Pollack@dot.gov)

55 202-366-5019

56

57 c. NHTSA:

58 Luke Johnson asked to include the following Federal Register Notice in the  
59 minutes:

60

61 <https://www.regulations.gov/document?D=NHTSA-2018-0034-0001>

62

63 This notice is on a new data collection effort: State Data Transfer. California has  
64 already engaged in this. He said that they hope for feedback from states on this  
65 effort to supplement and later replace several existing data collection efforts. If  
66 your state is already involved, there's no need to respond.

67

68 NHTSA has completed a MMUCC 5<sup>th</sup> edition mapping for all states. States that  
69 requested a mapping already have their results. If your state didn't request the  
70 mapping, you can ask for the results through your Regional office or the NHTSA  
71 Traffic Records team.

72

73 Luke also said that they have submitted the funding and travel requests for  
74 USDOT Forum Attendance.

75

76 d. TRB: no report

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78 e. GHSA: no report.

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80 f. NSC: No report.

81

82 g. ITE: Kathleen Haney sent the RSP certification flyer describing sponsorship  
83 levels on 6/18/2018. Bob Scopatz presented the information on sponsorship levels  
84 and requested an Executive Board Member vote on sponsorship

85

86 **MOTION**

87 **Rhonda Stricklin moved to sponsor the RSP certification.**

88 **Sladjana seconded**

89 **MOTION APPROVED**

90

91 **MOTION**

92 **Bob Scopatz moved to approve support at the \$5,000 level as a one-time  
93 contribution.**

94 **Joe McCarthy seconded**

**MOTION APPROVED**

95  
96 Bob Rasmussen said that he's not opposed to spending, but the question is where  
97 we take this money from. He cautioned us that we must pick and choose things.  
98 We will not be able to do this every year without a source of income to cover it.  
99 We can afford it now. Kathleen Haney said that she and Cory Hutchinson are  
100 going to present a multi-year budget that would include Bob Rasmussen and  
101 others. We will have another big cost item related to the executive director.

102  
103 Ralph Zimmer suggested that if anyone wanted to amend the motion and that  
104 would indicate either that the body wants to go to a lower level or support at this  
105 level. Kathleen asked if anyone wanted to amend the motion. Rhonda expressed  
106 support for the top-level amount by noting the extras that come with it. Sladjana  
107 said that we could do it once and then evaluate. Patrick Dolan agreed and  
108 suggested that we can evaluate if it increases membership and attendance at the  
109 Forum. Shane Bates asked if we should move to address this each year.

110

111 4. Past President's Report: Allen Parrish

112 Rhonda Stricklin said that Allen plans to get the ballots out as required. She believes it is  
113 required to go out 4 weeks before the Forum. He has not received any petitions for any  
114 additional candidates other than what's already been distributed.

115 Ralph Zimmer said that he couldn't find the deadline, but if the ballots are ready, they  
116 could go out now.

117

118 5. 1<sup>st</sup> Vice President's Report: Cory Hutchinson

119 No report.

120

121 6. Treasurer's Report: Bob Rasmussen

122 Bob Rasmussen presented the May 31, 2018 treasurer's report. A copy of the report is  
123 appended to the members' copy of these minutes.

124

125 **MOTION:**

126 **Bob Scopatz moved to accept the May 31, 2018 Financial Report.**

127 **Rhonda Stricklin Seconded.**

128 **Motion Carried**

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130 7. TSASS Update (Jill Hall, Joan Vecchi)

131 Additional computer work vote will be held in August at the Forum.

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134 8. 2<sup>nd</sup> Vice President's Report: Chris Osbourn

135 See the 2018 Forum agenda item.

136

137 9. Committees:

138 a. Membership (Bob Rasmussen)

139 There were three new member requests this period: Sgt. Billy Smith, David  
140 Grimes, and Taiwo Rokosu. All are applying at the member level.

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**MOTION**  
**Kellee Craft moved to accept all at the Member level.**  
**Juliet Little seconded.**  
**Motion Carried**

- b. Best Practices (Juliet Little and Patrick Dolan)  
Juliet said that the selections are completed. Patrick said that the certificates are ready. After the ballots are cast at the Forum, he will order the plaques for the winners.
  
- c. Awards (Eric Tang)  
Eric said that at a special meeting of the Executive Board, Rhonda Stricklin is our selection for the 2018 Scott Falb Exceptional Service Award.  
  
Kathleen Haney said that she will hold the vote on the new Award Policy at the next Executive Board meeting (July).
  
- d. Executive Director (Kathleen Haney)  
No new report.
  
- e. Newsletter (Dave Bozak)  
No report.
  
- f. Outreach (formerly TRCCs) (Rhonda Stricklin)  
Rhonda Stricklin said that the next TRCC Outreach call is scheduled before the Forum so that we can promote the Forum during the call. The program is planned, but it hasn't been advertised yet. 4PM Eastern July 10. Calendar invitations will go out soon.
  
- g. ANSI Standards Review Committee (Tim Kerns)  
There will be a meeting at the Forum on Sunday.
  
- h. Policy and Procedures (Cory Hutchinson)  
Nothing to report.

10. Future Forums:

- a. 2018 Forum (Chris Osbourn)  
Chris Osbourn said the program is nearly finalized. It will go to Tennessee Tech for production and inclusion in the GuideBook app. All keynote speakers are confirmed. Still trying to add more sponsors. Speaking with one sponsor about raising their sponsorship level. The crash test and night at the museum are both arranged.  
  
Kathleen Haney asked about arrangements for Saturday to help stuff bags. Chris said that anyone who is willing to help on Saturday can come by. There's also a

187 meeting with the hotel to finalize some arrangements.

188

189 Rhonda Stricklin asked how many exhibitors we have lined up. Chris said that we  
190 have a total of 14 or 15 sponsors and exhibitors.

191

192 Kellee Craft reported that we have 160 Forum registrations, 116 have already  
193 paid. There are 58 registered for the Wednesday tour.

194

195 b. 2019 Forum in Austin, TX (Juliette Little)

196 We are having trouble speaking with sponsors because our 2<sup>nd</sup> VP has not been  
197 officially voted in yet. Kathleen said that she has the ability to create committees  
198 and we can use that to address the issue in the interim by appointing Juliet as the  
199 chair of the chair of the 2019 Forum Planning Committee.

200

201 Patrick Dolan asked if that's separate from the Forum Planning Committee—it's a  
202 committee mentioned in the Constitution. Kathleen said that we will hereby  
203 resurrect that committee and empower Juliet as the chair. Rhonda Stricklin  
204 volunteered to serve on the committee if Juliet would like.

205

206 11. Old Business

207 None

208

209 12. New Business

210 None

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213 **13: Next meeting July 18, 2018 2 PM Eastern Time (Virtual Meeting)**

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216 14. Adjourn

217 **MOTION**

218 **Eric Tang moved to adjourn**

219 **Patrick Dolan seconded**

220 **Motion Approved**

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222 Kathleen Haney adjourned the meeting at 3:08 PM Eastern

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225 Submitted as Draft for review on 06202018 by Robert A. Scopatz, Secretary

226 Saved as Draft for Approval reflecting changes through 06202018

227 Approved by a vote of the ATSIP Executive Board on 7/18/2018