



ATSIP Executive Board Meeting

July 20, 2016 at 2:00pm EST, 1 PM Central, 12 PM Mountain, 11 AM Pacific

ATTENDANCE:

Tim Kerns, Maryland, President, university researcher
Cynthia Burch, Maryland, Immediate Past President, university researcher
Allen Parrish, Alabama, 1st Vice President, university researcher (absent)
Chris Corea, Maryland, 2nd Vice President
Bob Scopatz, Minnesota, Secretary, consultant (absent)
Shane Bates, Kentucky, State Law Enforcement
Kathleen Haney, Minnesota, State DPS
Cory Hutchinson, Louisiana, university researcher
Juliet Little, Connecticut, State DOT (absent)
Joe McCarthy, Colorado, consultant
Chris Osbourn, Tennessee, Department of Safety and Homeland Security (absent)
Rhonda Stricklin, Alabama, university researcher (absent)
Eric Tang, Virginia, consultant
Patrick Dolan, Tennessee Department of Safety and Homeland Security

Non-voting attendees:

Ralph Zimmer, Co-Parliamentarian
Bob Rasmussen, Virginia, Treasurer, State DOT
David Bozak, Consultant
Kellee Craft, TSASS
Jill Hall, TSASS
Luke Johnson, NHTSA
Joan Vecchi, TSASS
Hadi Shirazi, LaDOT
John McDonough, NISR

1. Call to Order, Attendance/Quorum, Introduction
Cindy Burch declared a quorum at 1:05 PM.
Tim Kerns presided.
Tim called the meeting to order at 1:05 PM.
2. Approval of Minutes from June 15, 2016 Executive Board Meeting

MOTION

Patrick Dolan moved to approve the minutes of the June 15, 2016 Executive Board Meeting based on the Draft for Approval reflecting changes through 07/18/2016.

Cory Hutchinson seconded.

Motion Approved

Tim spoke of a special Board meeting on June 29, 2016 to discuss and finalize special awards to be distributed at the 2017 Traffic Records Forum. Minutes are being finalized and will be distributed to the Board before the next meeting at the Forum (August 7, 2016). No action on those minutes today.

- 48 3. Immediate Past President’s Report: Cindy Burch
49 Cindy Burch said that the ballot has gone out for vote. She has focused other efforts on
50 the 2017 Forum (report later).
51
52 4. 1st Vice President’s Report: Allen Parrish
53 No report.
54
55 5. Treasurer’s Report: Bob Rasmussen
56 Bob Rasmussen reported on the June account balances, income and expenditures. A copy
57 of the Treasurer’s report is appended to the member’s copy of these minutes. We are
58 receiving registrations for the Forum.

59 **MOTION**

60 **Cindy Burch moved to accept the June 30, 2016 Treasurer’s Reports as submitted**
61 **Kathleen Haney seconded.**
62 **Motion Approved**
63

- 64 6. Liaison Reports:
65 FMCSA FHWA NHTSA TRB GHSA ITE
66

67 NHTSA: Luke Johnson is still waiting for approval of the travel memo for the 2016 TR Forum.
68 NHTSA is hoping for approval for 52 people to attend and that it is approved quickly. The
69 MMUCC and ANSI updates are moving along well. There will be updates at the Forum and at the
70 MMUCC meeting at NHTSA next week. NHTSA is working on serious injury definitions with
71 FHWA and the National Information Exchange Model (NIEM) projects. The 2015 FARS
72 Estimates are out and on the NHTSA website.
73

- 74 7. 2nd Vice President’s Report: Chris Corea
75 Things are falling into place with good flow of registrations and orders placed (printing,
76 plaques, giveaways, etc). The hotel room block is filled up and Chris is working on the
77 guidebook setup.
78

79 The opening session and luncheon speaker is firmed up. At this time 245 people have
80 registered, not counting the federal workers. Cindy will increase the order for bags and
81 food to 325.
82

- 83 8. Committee Reports:
84 Membership (Bob Rasmussen)
85

86 We have 10 new applications, all at the Member level.
87 Ken Dudas, KT International Inc.
88 Gary Mower, Utah Department of Public Safety
89 Qifan Nie, University of Alabama
90 Dr. Michael Singleton, KY Injury Prevention and Research Center, Univ of Kentucky
91 Dr. Danelle Wilbraham, Minnesota Department of Public Safety
92 Edgar Kraus, Texas A&M Transportation Institute
93 Dr. Mehdi Nassirpour, Illinois Department of Transportation
94 Helen Porter, Mississippi Office of Highway Safety
95 Margarita Camacho, CNMI Department of Public Safety

96 Melissa Spiegel, Iowa Department of Transportation

97

98 **MOTION:**

99 **Cindy Burch moved to accept all ten candidates at the Member level.**

100 **Joe McCarthy seconded**

101 **Motion Approved**

102

103 Bob is working with Iowa DOT to set up an affiliate membership because they can no
104 longer pay member dues. This will be the 2nd ATSIP affiliate member.

105

106 Outreach (Hadi Shirazi)

107 No report

108

109 Best Practices (Cory Hutchinson)

110 Cory said that everything is set and the information will be included in the program.

111 Cindy will set up a voting form for the session and Cory will get the plaques after the
112 Forum.

113

114 Awards (Eric Tang)

115 There was a special meeting on June 29, 2016 to confirm the four award winners and the
116 awards are in-hand in Baltimore. For Distinguished Achievement – Bob Scopatz, for
117 Scott Falb Exceptional Service – Dick Paddock and Dave Bozak, for Emeritus – Jim
118 Davis.

119

120 9. Old Business

121 a. ANSI D16.1 support update.

122 Joan Vecchi and Jill Hall will be attending the MMUCC meeting at NHTSA next
123 week. Then Joan will be compiling a comprehensive list of suggestions and
124 revisions in preparation for the Forum.

125

126 b. 2017 Traffic Records Forum.

127

128 No update

129

130 c. 2018 Traffic Records Forum

131 Tim Kerns and Bob Rasmussen have been working with and signing the hotel
132 contracts in Milwaukee, Wisconsin. There are overflow hotels ready as well.

133

134 10. New Business

135 Bob Rasmussen asked if we would have the regularly scheduled meeting the week after
136 the Forum, but will need confirmation from the incoming President.

137

138 11. Good of the Association:

139 Kathleen suggested a ghost tour on the Saturday night before the Forum. Tim reminded
140 everyone of the special training sessions during the Forum (Excel and GIS) and the tour
141 of the R Adams Cowley Shock Trauma Center.

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143 12. **Next meeting August 7, 2016 (in-person at the Traffic Records Forum venue) at 9**
144 **AM Eastern, 8 AM Central, 7 AM Mountain, and 6 AM Pacific.**

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13. Adjourn

MOTION

Eric Tang moved to adjourn

Cory Hutchinson seconded

Motion Approved

Meeting adjourned at 1:40 PM Central time.

Submitted 7/20/2016 as Draft for Review by Cynthia Burch

Submitted 8/1/2016 as Draft for Approval by Robert A. Scopatz, Secretary; reflecting changes received through 08/01/2016

Approved by a vote of the Executive Board on 08/07/2016