



ATSIP Executive Board Meeting

June 15, 2016 at 2:00pm EST, 1 PM Central, 12 PM Mountain, 11 AM Pacific

**ATTENDANCE:**

Tim Kerns, Maryland, President, university researcher (absent)  
Cynthia Burch, Maryland, Immediate Past President, university researcher  
Allen Parrish, Alabama, 1st Vice President, university researcher (absent)  
Chris Corea, Maryland, 2<sup>nd</sup> Vice President  
Bob Scopatz, Minnesota, Secretary, consultant  
Shane Bates, Kentucky, State Law Enforcement  
Kathleen Haney, Minnesota, State DPS (absent)  
Cory Hutchinson, Louisiana, university researcher  
Juliet Little, Connecticut, State DOT  
Joe McCarthy, Colorado, consultant  
Chris Osbourn, Tennessee, Department of Safety and Homeland Security  
Rhonda Stricklin, Alabama, university researcher  
Eric Tang, Virginia, consultant  
Patrick Dolan, Tennessee Department of Safety and Homeland Security

Non-voting attendees:

Ralph Zimmer, Co-Parliamentarian  
Bob Rasmussen, Virginia, Treasurer, State DOT  
David Bozak, Consultant  
Kellee Craft, TSASS  
Jill Hall, TSASS  
Karla Houston, Louisiana  
Luke Johnson, NHTSA  
Joan Vecchi, TSASS  
Steve Lavrenz, ITE

1. Call to Order, Attendance/Quorum, Introduction  
Bob Scopatz declared a quorum at 1:04 PM.  
Chris Corea presided.  
Chris called the meeting to order at 1:05 PM.

2. Approval of Minutes from May 18, 2016 Executive Board Meeting

**MOTION**

**Cindy Burch moved to approve the minutes of the May 18, 2016 Executive Board Meeting based on the Draft for Approval reflecting changes through 06/09/2016. Juliet Little seconded. Motion Approved**

3. Immediate Past President's Report: Cindy Burch  
Cindy Burch said that she has not received any suggestions for the slate of candidates. It is now final. It will become the ballot sent to the members for their vote.

- 48 4. 1<sup>st</sup> Vice President's Report: Allen Parrish  
49 No report.  
50
- 51 5. Treasurer's Report: Bob Rasmussen  
52 Bob Rasmussen reported on the May account balances, income and expenditures. A copy  
53 of the Treasurer's report is appended to the member's copy of these minutes. We are  
54 receiving registrations for the the Forum.

55 **MOTION**  
56 **Bob Scopatz moved to accept the May 31, 2016 Treasurer's Reports as submitted**  
57 **Rhonda Stricklin seconded.**  
58 **Motion Approved**  
59

- 60 6. Liaison Reports:  
61 FMCSA: FHWA: NHTSA: TRB: GHSA: ITE:  
62
- 63 NHTSA: Luke Johnson has submitted the travel memo for the TR Forum. Hoping for approval  
64 for 53 people to attend. They are hoping it is approved quickly. NHTSA is working to close out  
65 the old 5-year grant and implementing the new cooperative agreement. Chris Corea said he's  
66 been asked for the dates of the 2017 Forum by the Communications Office.
- 67
- 68 ITE: Steve Lavrenz had cell phone troubles, he sent the following via email after the meeting:  
69
- 70 Vision Zero: ITE will formally announce the creation of a Vision Zero Task force at the end of  
71 June, with the intent to bring together resources from multiple agencies and research  
72 institutions. These resources will guide practitioners in establishing their own programs to  
73 eliminate roadway fatalities, in line with the Vision Zero and Towards Zero Deaths initiatives. As  
74 part of this process, ITE will be soliciting input from its membership and partner organizations  
75 on the types of resources that should be considered.  
76
- 77 Safety Certification: ITE is in the early stages of developing a Road Safety Professional (RSP)  
78 certification, similar to its current PTOE and PTP certifications. This certification will serve as an  
79 objective means by which transportation professionals can be recognized as experts in the field  
80 of road safety, and will leverage new resources (e.g., the Highway Safety Manual) that are  
81 rapidly emerging as tent poles of knowledge and training.  
82
- 83 7. 2<sup>nd</sup> Vice President's Report: Chris Corea  
84 Karla Houston is reaching out to past sponsors. Have spoken with the printer. Hotel  
85 rooms are booking nicely. There is still availability there and at the overflow hotels. Have  
86 placed an order for certificates. Cindy said that we had a last-minute addition to the  
87 program. We plan to produce a medium-sized program, spiral bound with tabs. Small  
88 enough to hold in the hand. We will also have the electronic program again this year. We  
89 are looking into the floor stickers and other new items in the packages for the vendors.  
90
- 91 Kellee Craft said that some of the vendors have not provided their list of attendees. We  
92 have 84 people registered. The abstracts and bios available so far are uploaded to the  
93 system. As part of the email blast we will request the speakers' presentations to the  
94 website as well.  
95

96 We have very nice shirts this year.

97

98 The hotel has no control over parking. There is no reduced rate available.

99

100 8. Committee Reports:

101 Membership (Bob Rasmussen)

102

103 We have 4 new applications, all at the member

104 Dr. Stephanie Pratt, NIOSH

105 Connie Betts, Louisiana DOTD

106 Mandy Kliethermes, Missouri DOT

107 Eagan Foster, Dublin, OH Public Works

108

109

110 **MOTION:**

111 **Bob Scopatz moved to accept all four candidates at the Member Level**

112 **Patrick Dolan seconded**

113 **Motion Approved**

114

115

116 Outreach (Hadi Shirazi)

117 No report

118

119 Best Practices (Cory Hutchinson)

120 Cory said that the group has picked the top 3 from each category and all have received an  
121 email inviting them to present at the Forum. All have responded affirmatively.

122

123 Awards (Eric Tang)

124 Eric Tang said that nominations have closed. Four nominations were received across  
125 three award categories. Scott Falb Award received 2 nominations, and the other  
126 categories each received one nomination. The awards committee hopes to meet before the  
127 end of the month to select the awardees. This will allow time for the awards to be  
128 generated.

129

130 Ralph Zimmer said that the Association is not obligated to give an award in any of the  
131 categories. The Executive Board will need to approve. Eric said he will arrange a separate  
132 call.

133

134 9. Old Business

135 a. ANSID16.1 support update.

136 Joan Vecchi said that the consensus body is doing well. She said that she is  
137 hoping for a discussion among the members rather than a discussion between  
138 the members and herself. New information from AAMVA has been loaded. We  
139 are looking at the issue of occupants of vehicles not in motion and would like

140 people to chime in. She is adding information in a piecemeal fashion in order to  
141 not overload.

142  
143 ANSI would like to see a discussion, so please take part in the online forum.  
144

145 b. 2017 Traffic Records Forum.

146  
147 Dave Bozak asked if there will be a Louisiana Night at the 2016 Forum to  
148 promote the 2017 Forum. Cory Hutchinson said that we are still waiting for  
149 money to come in from the sponsors to see if we can afford to do this. If we can  
150 do it, it will be Tuesday night. We need around \$10,000 (about the same cost as  
151 the opening reception)

152 c. 2018 Traffic Records Forum

153 The 2018 Traffic Records Forum location is set—the hotel has countersigned the  
154 contract. They have asked for our financial statement and credit report from the  
155 past events so we can avoid having to pay a portion up front. We will schedule a  
156 site visit in the near future. The dates are August 10-16, 2018 for the room block.  
157

158 10. New Business

159 None

160

161 11. Good of the Association:

162 None

163

164 12. **Next meeting July 20, 2016 (Teleconference Call) at 2 PM Eastern, 1 PM Central,**  
165 **Noon Mountain, and 11 AM Pacific.**

166

167 13. Adjourn

168 **MOTION**

169 **Cindy Burch moved to adjourn**

170 **Chris Osbourn seconded**

171 **Motion Approved**

172

173 Meeting adjourned at 1:42 PM Central time.

174

175 Submitted 6/15/2016 as Draft for Review by Robert A. Scopatz, Secretary

176 Submitted as Draft for Approval reflecting comments received through 6/16/2016

177 Approved by a vote of the Executive Board on 07/20/2016