



1 ATSIP Executive Board Meeting
2 June 17th, 2015 at 11 AM PDT, 12pm MDT, 1pm CDT, 2pmEDT

3
4 ATTENDANCE:

- 5 Cynthia Burch, Maryland, President, university researcher
- 6 Nils King, Indiana, Past President, consultant
- 7 Tim Kerns, Maryland, 1st Vice President, university researcher
- 8 Allen Parrish, Alabama, 2nd Vice President, university researcher
- 9 Bob Scopatz, Minnesota, Secretary, consultant
- 10 Chris Corea, Maryland, State Police
- 11 David Harkey, North Carolina (not present), university researcher
- 12 Kathleen Haney, Minnesota, (not present) State DPS
- 13 Cory Hutchinson, Louisiana, (not present) university researcher
- 14 Joe McCarthy, Colorado, consultant
- 15 Chris Osbourn, Tennessee, Department of Safety and Homeland Security
- 16 Bob Rasmussen, Virginia, Treasurer, State DOT
- 17 Eric Tang, Virginia, consultant
- 18 Rhonda Stricklin, Alabama, university researcher

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21 Non-voting attendees:

- 22 Ralph Zimmer, Co-Parliamentarian
- 23 Ida Williams, Maryland
- 24 Kellee Fillinger, TSASS
- 25 Juliet Little, Connecticut DOT
- 26 Luke Johnson, NHTSA

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- 31 1. Call to Order, Attendance/Quorum, Introduction
- 32 Bob Scopatz announced a quorum at 1:04 PM Central time
- 33
- 34 Cindy Burch called the meeting to order at 1:05 PM Central time
- 35
- 36 2. Approval of Minutes from May 20th, 2015 Executive Board Meeting
- 37 **MOTION**
- 38 **Bob Rasmussen moved to approve the minutes of the May 20th, 2015 Executive**
- 39 **Board Meeting**
- 40 **Joe McCarthy seconded**
- 41 **Motion Approved**
- 42
- 43 3. Past President's Report: Nils King
- 44 Nils King said he had no update at this time.
- 45 4. 1st Vice President's Report: Tim Kerns
- 46

47 Tim Kerns reported that he sent brochures to Bob Pollack to display at the FHWA booth
48 at the annual Datapalooza.

49 a. Strategic Plan approval

50 Tim Kerns said that the version sent out to the Board before the meeting is final
51 except for minor word-smithing changes.

52

53 **MOTION**

54 **Bob Scopatz moved to approve the Strategic Plan with revisions as described.**

55 **Tim Kerns seconded**

56 **Motion Approved**

57

58 5. Treasurer's Report: Bob Rasmussen

59 Bob Rasmussen presented the treasurer's report through May 31, 2015. A copy of the
60 financial report is appended to the members' copy of these minutes.

61

62 **MOTION**

63 **Chris Osbourn moved to approve the May 31, 2015 Treasurer's Report.**

64 **Tim Kerns seconded**

65 **Motion Approved**

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67 6. Liaison Reports:

68 FMCSA: FHWA: NHTSA: TRB: GHSA: NSC:

69

70 **NHTSA:** Luke Johnson reported that the Executive Committee of the DOT|TRCC convened
71 today to consider the USDOT TR Forum presentation [abstracts](#) and met with [Ken Leonard](#),
72 [director of the DOT ITS-JPO](#), and [NHTSA's Nat Beuse](#) regarding their participation in the
73 [plenary session](#). They will send the final list to ATSIP soon. The Program Year 17 Assessments
74 are completed. The Year 18 assessments are getting started soon. Please let Kara at TSASS or
75 Luke Johnson know of any potential assessments. He also said that GO Teams are open for new
76 project applications.

77

78

79 The State TRCC Noteworthy Practices document is very nearly completed. It will debut at the
80 TRF but it will be published soon.

81

82 7. Committee Reports:

83 Membership (Bob Rasmussen)

84 There were no new member applications this month.

85

86 Cindy said that Tim Kerns sent membership applications to Bob Pollack to add to the
87 Datapalooza.

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92 Outreach (Hadi Shirazi/Tim Kerns)
93 No report.
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95

96 8. 2nd Vice President’s Report: Allen Parrish
97 Allen Parrish reported that the program has four Sunday workshops; two by Cory
98 Hutchinson, one TRCC Roundtable, and a MMUCC workshop. The Key Note speakers
99 are set. Monday morning will be a speaker from the National Safety Council. The
100 Luncheon speaker is set. Tuesday’s luncheon will be a plenary panel including
101 GOOGLE, and others (potentially adding UMTRI). Several of the speakers have
102 expressed interest in giving a presentation at one of the regular sessions. Rhonda has
103 lined up the honor guard. The call for abstracts ends on June 30. We are still trying to
104 attract more exhibitors. We have 10 committed now. We have two administrative
105 assistants (Wanda and one other – Connie is not available this year) ready to work at the
106 Forum.

107
108 Rhonda Stricklin said that she was asked by the State how high of a level person are we
109 looking for to handle the welcome to the State at the Monday Plenary? Cindy said that we
110 usually try to go “as high as we can.” Cindy offered to write a letter.
111
112

113 9. TSASS Update
114 Kellee Fillinger reported that there have been only 10 submissions through the online
115 system to date. Registrations are low so far as well. Rhonda asked if we generally leave
116 the paper submission site open after the due date. We generally do get several after the
117 due date. Kellee said that a reminder went out to our contacts list and on the Facebook
118 and Linked-In ATSIP pages.

119
120 Kellee also asked for the new board members to submit their information to her.
121

122 10. Old Business
123 Bob Scopatz reported that he has finally submitted the revised Articles of Incorporation
124 to the Minnesota Secretary of State. They have been approved. Ralph Zimmer added that
125 once the membership approves changes to the Constitution, our foundational documents
126 will be in agreement.
127

128 11. New Business: No items.
129

130 12. Next meeting July 15th, 2015 (Teleconference Call)
131
132

133

134 13. Adjourn

135 **MOTION**

136 **Bob Rasmussen moved to adjourn.**

137 **Bob Scopatz seconded.**

138 **Motion approved**

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140 Meeting adjourned at 1:44 Central time.

141

142 Submitted 6/17/2015 as Draft for Review by Robert A. Scopatz, Secretary

143 Submitted 7/13/2015 as Draft for Approval by Robert A. Scopatz, Secretary

144 Approved as final by a vote of the Executive Board on 7/15/2015