



ATSIP Executive Board Meeting  
April 15<sup>th</sup>, 2015 at 1pmCDT/2pmEDT

ATTENDANCE:

Cynthia Burch, Maryland, President, university researcher  
Nils King, Indiana, Past President, consultant  
Tim Kerns, Maryland, 1<sup>st</sup> Vice President, university researcher  
Allen Parrish, Alabama, 2<sup>nd</sup> Vice President, university researcher  
Bob Scopatz, Minnesota, Secretary, consultant  
Chris Corea, Maryland, (not present) State Police  
David Harkey, North Carolina (not present), university researcher  
Kathleen Haney, Minnesota, State DPS  
Cory Hutchinson, (not present) Louisiana, university researcher  
Joe McCarthy, Colorado, consultant  
Chris Osbourn, Tennessee, Department of Safety and Homeland Security  
Bob Rasmussen, Virginia, (not present) Treasurer, State DOT  
Eric Tang, Virginia, consultant  
Rhonda Stricklin, Alabama, university researcher

Non-voting attendees:

Ralph Zimmer, Co-Parliamentarian  
Jim Davis, Co-Parliamentarian  
Kellee Fillinger, TSASS  
Ida Williams, Maryland  
Ken Kolosh, National Safety Council  
Luke Johnson, NHTSA  
Juliet Little, Connecticut DOT

**1. Call to Order, Attendance/Quorum, Introduction**

Bob Scopatz announced a quorum at 1:02 PM Central. Cindy Burch called the meeting to order at 1:03 PM Central Time.

**2. Approval of Minutes from March 18<sup>th</sup>, 2015 Executive Board Meeting**

**MOTION:**

**Tim Kerns moved to approve the minutes of the March 18<sup>th</sup>, 2015 Executive Board meeting.**

**Chris Osbourn seconded.**

**Motion Approved**

Eric Tang noted that he is located in Virginia. The minutes said “Maryland”. Bob Scopatz said he would make that change.

**3. New Member Applications:**

Juliet Little, Connecticut  
Jaeyoung Lee, Florida

48 Charles Grasso, Connecticut

49

50 **MOTION:**

51 **Bob Scopatz moved that we accept all three candidates at the Member level.**

52 **Joe McCarthy seconded.**

53 **Motion Approved.**

54 Juliet said that she is entered as a “new” member but she had a profile already and should  
55 be recognized as a member for some standing. Kellee Fillinger said that we didn’t have  
56 an application for Juliet so we had her go through that process.

57

58 **4. Past President’s Report: Nils King**

59 Nils King reported that we have put together the slate of candidates. Once ballots are  
60 completed, they are returnable to the ATSIP Secretary. October 26, 2015 12 PM is the  
61 deadline. According to Ralph Zimmer, the Executive Board does not approve or reject  
62 the slate of candidates.

63

64 A copy of the ballot is appended to these minutes.

65

66 a. Set date of announcement of election results (Forum Annual Meeting)

67 **MOTION**

68 **Nils King moved that the election results announcement will take place at the**  
69 **General Membership meeting on Tuesday, Oct 27, 2015 at the Costa Mesa**  
70 **Traffic Records Forum.**

71 **Kathleen Haney seconded.**

72 **Motion Approved.**

73

74 **5. 1<sup>st</sup> Vice President’s Report: Tim Kerns**

75 Tim Kerns reported that we have a signed contract for the 2017 Forum in Louisiana.

76 The dates are: August 6 – 9, 2017

77 We are in the Sheraton New Orleans

78

79 **6. Treasurer’s Report: Bob Rasmussen**

80 The Treasurer’s report for the month ending March 31, 2015 is appended to the  
81 member’s copy of these minutes.

82

83 **MOTION**

84 **Nils King moved that we accept the March 31, 2015 Treasurer’s Report**

85 **Bob Scopatz seconded**

86 **Motion Approved**

87

88 **7. Liaison Reports:**

89 FMCSA: FHWA: NHTSA: TRB: GHSA:

90

91 Luke Johnson (NHTSA) reported that he is not sure how many people are going to be  
92 approved to go to the Forum form USDOT this year. He is waiting for a response about  
93 joint program office regarding the intelligent transportation group’s involvement.  
94

95 There is a call tomorrow at the instigation of the CDC to explore greater participation in  
96 data linkage. Cindy and Tim are going to be present with NHTSA for that discussion.  
97 Luke has suggested that ATSIP and the Forum would be a possible venue for  
98 engagement, especially with the injury surveillance community. This might be most  
99 useful for discussion with respect to the 2016 Forum in Baltimore.

100

101 8. Committee Reports:

102 Membership: (Bob Rasmussen)  
103 addressed earlier in the meeting.  
104

105 Outreach: (Hadi Shirazi/Tim Kerns)

106 We have been joined today by a representative from the National Safety Council. The  
107 NSC is interested in cross-promoting activities with ATSIP. Tim said that the first step is  
108 to have a representative periodically join our monthly teleconferences. Ken Kolosh is the  
109 manager of the Statistics Group at NSC. NSC is planning to attend the Forum in  
110 California. They are also looking at making a presentation on advanced vehicle systems.  
111 NSC does not have a local chapter in California, but they do work with several groups in  
112 the State and the NSC could help promote the forum with those groups. Ken is also  
113 working with Deb Trombley and she is bringing forward ideas to promote the forum.  
114

115 9. **2<sup>nd</sup> Vice President’s Report: Allen Parrish**

116 Allen Parrish and Rhonda Stricklin reported that the call for abstracts is open. They have  
117 not received many yet, but it will be open for several weeks. We have several sponsors  
118 lined up: one platinum, two gold, two bronze, and several exhibitors. Still working on the  
119 keynote speakers and ceremonial. Dick Paddock is going to coordinate the moderators.  
120 We may set up an exhibitor coordinator as well.  
121

122 10. **TSASS Update**

123 The call for abstracts is open. An email blast went out to exhibitors and sponsors on April  
124 8<sup>th</sup>. We made a change to the forms sent out to new member applicants. The group  
125 discussed opening registration as soon as feasible. The prices are already on the website.  
126 There are no objections to opening it earlier than last year. May 1<sup>st</sup> was discussed as a  
127 good date and that Kellee would send an email blast out when it goes live. That would  
128 give TSASS time to test before it goes live.  
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130 11. **Old Business**

131 a. Additional possible amendments to Constitution

132 Ralph Zimmer and Jim Davis reported that there are three more amendments that  
133 they would like to put forward:

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- i. **Require a minimum of four weeks from the date of the election ballots are distributed until they are due.** This would allow people time to get the ballot and allow time for lobbying amongst the membership.

**MOTION**

**Bob Scopatz moved to provide the amendment to the full membership for a vote.**

**Chris Osbourn seconded.**

**Motion Approved.**

- ii. **Require a minimum of four weeks from the date ANY ballot is distributed to the due date of that ballot.** This applies to any ballot submitted to the membership for any type of vote.

**MOTION**

**Bob Scopatz moved to provide the amendment to the full membership for a vote.**

**Tim Kerns seconded.**

**Motion Approved.**

- iii. **Clarify the voting process by adding a sentence to the Constitution saying that the Articles of Incorporation covers the voting process for amending those articles.**

**MOTION**

**Joe McCarthy moved to provide the amendment to the full membership for a vote.**

**Chris Osbourn seconded.**

**Motion Approved.**

Jim Davis, Ralph Zimmer, and Bob Scopatz will coordinate on putting together a ballot to go out to the membership.

## 12. New Business

- a. Nomination committee.

Ralph Zimmer reported that the Scott Falb Exceptional Service Award committee has selected Bob Rasmussen as a candidate for the award in 2015. Ralph chairs the committee. Joyce Emery, Tim Kerns, and Dan Magri serve as additional voting members.

**MOTION**

**Bob Scopatz moved that we approve Bob Rasmussen to receive the Scott Falb Exceptional Service Award at the 2015 Traffic Records Forum.**

**Rhonda Stricklin seconded.**

178 **Motion Approved.**

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181 **13. Next meeting May 20<sup>th</sup>, 2015 (Teleconference Call)**

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183 **14. Adjourn**

184 **MOTION:**

185 **Eric Tang moved to Adjourn**

186 **Chris Osbourn seconded.**

187 **Motion Approved.**

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189 Cindy Burch adjourned the meeting at 2:03 PM Central Time

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191 Submitted 4/15/2015 as Draft for Review by Robert A. Scopatz, Secretary

192 Submitted 4/28/2015 as Draft for Approval by Robert a. Scopatz, Secretary

193 Approved as Final by a vote of the Executive Board on 5/20/2015

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195 **Association of Transportation Safety Information Professionals**  
196 **Executive Board Ballot for 2015-2016**

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198 To Vote "Yes" for the entire slate of Nominees, Check this box:

199 **OR**

200 To Vote for individual nominees, place a check in the box next to their name:

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202 **Officers**

203				
204	<input type="checkbox"/>	Tim Kerns	President	East - MD
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206	<input type="checkbox"/>	Allen Parrish	1 <sup>st</sup> Vice President	East – AL
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208	<input type="checkbox"/>	Chris Corea	2 <sup>nd</sup> Vice President	East – MD
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210	<input type="checkbox"/>	Bob Scopatz	Secretary	Central – MN

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212 **Nominations for Executive Board At-Large Members Class of 2016**

213	Name	Class	Service Year	Region/State or Country
214				
215	<input type="checkbox"/>	Rhonda Stricklin,	2016, 2015,	East – AL
216		<i>Kathleen Haney,</i>	2016, 2010,	Central-MN
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219	<input type="checkbox"/>	Cory Hutchinson,	2016, 2010,	Central - LA

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221 **Nominations for Executive Board At-Large Members Class of 2017**

222	Name	Class	Service Year	Region/State or Country
223				
224	<i>Eric Tang</i>	2017	2014	East - MA
225	<i>Chris Osbourn</i>	2017	2014	Central - TN
226	<i>Chris Corea</i>	2017	2014	East –MD

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228 **Nominations for Executive Board At-Large Members Class of 2018**

229	Name	Class	Service Year	Region/State or Country
230				
231				
232	<input type="checkbox"/>	Shane Bates	2018 2015	Central – KY
233				
234	<input type="checkbox"/>	Juliet Little	2018 2015	East - CT
235				
236	<input type="checkbox"/>	Joe McCarthy	2018 2014	West - CO

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238 All Executive Board Members in *Italics* were duly elected to a term that has not yet expired and continue through the 2015-2016 Year.  
239 If Chris Corea is elected 2nd Vice President, his current position as At Large member of the Executive Board Class of 2017 will be vacated and filled in accordance  
240 with the Constitution.

241 **CURRENT 2015 ATSIP DUES MUST BE PAID TO VOTE**  
242 **WRITE IN VOTES ARE NOT ALLOWED**  
243 **THE BALLOT MUST BE SIGNED AND DATED TO BE VALID**  
244 **When the ballot is received, the Signature portion of the**  
245 **Ballot will be separated from the voting portion.**

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247 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

248  
249 Printed Name: \_\_\_\_\_

250 Ballots can be **E-mailed** to [bscopatz@vhb.com](mailto:bscopatz@vhb.com) , or **Mailed** to Robert Scopatz at 2341 75<sup>th</sup> St. E., Inver Grove  
251 Heights, MN 55076-2323 or **Hand Delivered** to the Registration Desk at the Traffic Records Forum. E-mailed, and  
252 Mailed Ballots must be received by October 19, 2015. Ballots will be accepted at the Forum until 12:00 pm on  
253 Monday, October 26, 2015. For questions e-mail [bscopatz@vhb.com](mailto:bscopatz@vhb.com).

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