

ATSIP Executive Board Meeting

Via Teleconference

April 16, 2014

ATTENDANCE:

Nils King, President
Cynthia Burch, 1st Vice President
Tim Kerns, 2nd Vice President
Marty Pollock, Past President
Bob Scopatz, Secretary
Cory Hutchinson, Louisiana
Joanna Reed, NISR
Allen Parrish, Alabama
David Harkey, HSRC
Angie Langanke, TSASS
Barbara DeLucia, Texas
Kathleen Haney, Minnesota

Non-voting attendees:

Ralph Zimmer, Co-parliamentarian
Luke Johnson, NHTSA
Kara Mueller, TSASS
Kellee Holcomb, TSASS
Eric Tang, Cambridge Systematics
Dick Paddock, TSASS
Bob Pollack, FHWA
Hadi Shirazi, LA DOTD

1. Call to Order, Attendance/Quorum, Introduction
Bob Scopatz announced a quorum at 1:05 PM Central Time
Nils King called the meeting to order at 1:06 PM Central Time
2. Approval of Minutes from March 19th, 2014 Executive Board Meeting

MOTION:

Kathleen Haney moved to accept the minutes of the 3/19/2014 minutes.

Marty Pollock seconded.

MOTION Approved

3. 1st Vice President's Report: Cindy Burch
Everything is going as planned for the 2016 Forum. Nils will sign the contract tomorrow.
The Forum will be in the inner harbor of Baltimore in early August, 2016.

Cindy asked for ideas on how to advertise this change. We need to start thinking about how we do that. Nils said he thinks we should address that after we get the contract signed and put it on the agenda

47 4. Treasurers Report: Bob Rasmussen
48 A copy of the treasurer's report dated March 31, 2014 is attached to the member's copy of
49 these minutes.

50 5. Liaison Reports:

51
52 **Luke Johnson (NHTSA):** The Data Mod project continues to progress. NHTSA is also
53 making good headway with the MMUCC compliance initiative—there was an SME meeting
54 in DC yesterday.

55 Luke thanked all the participants in the current round of assessments.

56 There will be a new contract for assessments and GO Teams—the IDIQ should be available
57 soon.

58 The State TRCC research project co-sponsored with FHWA will be awarded within the
59 week. Hoping to coordinate with State TRCC coordinators through ATSIP's Outreach Group
60 and the Forum.

61 Looking to partner with AAFTS and CDC, and the Association for the Advancement of
62 Automotive Medicine, looking at ICD10 and AIS for linkage(October 15)

63
64

65 **Robert Pollack (FHWA):** FHWA has two Notice of Proposed Rulemaking out for
66 comments. (safety performance measures and HSIP). Please take the time to comment if you
67 can. Links are as follows:

68

69 Safety Performance Measures: <https://www.federalregister.gov/articles/2014/03/11/2014-05152/national-performance-management-measures-highway-safety-improvement-program>

70

71 Highway Safety Improvement Program:

72 <https://www.federalregister.gov/articles/2014/03/28/2014-06681/highway-safety-improvement-program>

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74

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77 6. Committee Reports:

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80 a) Membership (Bob Rasmussen)

81 We have one application (Romell Cooks).

82

83 **Motion**

84 **Cindy Burch moved that we accept Romell Cooks as a member.**

85 **Bob Scopatz seconded.**

86 **Motion approved**

87

88 b) Outreach (Hadi Shirazi)

89 Hadi Shirazi reported that he and Cory Hutchinson will bring all the TRCC attendees
90 together at the Forum in October.

91

92 Also working on getting MPOs and local roads people involved.

93

94 Cory Hutchinson said that he will no longer be the TRCC Coordinator in Louisiana and
95 that new person will probably get more involved in this effort, but Cory will continue to
96 participate.

97

98 7. Web Site (TSASS Staff)

99 Kellee said that the TR Forum site has been updated with the call for abstracts and the best
100 practices nominations. The link to the reservations page is up as well. Registration prices will
101 be on the home page until the registration page is up. The abstract submission is available
102 now as well. Nils asked if we have the dedicated phone line. TSASS has not received
103 anything yet from Bob Rasmussen yet, but the indication was that he would set it up for
104 TSASS.

105
106 Tim asked if TSASS could send out a mass email announcing that the call for abstracts is up.
107 Cindy said that she would send a copy of the one we used last year. Can we also add the “like
108 our Facebook page” notice as well.
109

110 8. 2nd Vice President’s Report, 2014 Forum Update (Tim Kerns)

111 Tim Kerns said that he and Bob Rasmussen visited the Hilton at the Ballpark in St. Louis.
112 They just opened ballpark village (dining and entertainment venue) right outside the door of
113 the hotel. There is plenty to do in the area. Rental cars are very cheap, and we will arrange a
114 forum price for the shuttle. The hotel is very nice. Our conference is secluded in one corner
115 of the hotel. The exhibit area is in one of the ballrooms. Heritage Exposition Services will be
116 supporting us—the layout just came in yesterday. Once it is set up, we can send the
117 information out to the exhibitors. There is room for over 30 vendors, but we may cut back on
118 that and plan on 25 in order to leave some of the view open. We also have the option to move
119 the posters outside the ballroom if we need more vendor space.
120

121 We want to make sure that everyone gets their reservations in early because if St. Louis is in
122 the playoffs the room block will close on the date specified with no exemptions.
123

124 The Sheriff’s Association is going to advertise the Forum.
125

126 We have a luncheon speaker for Monday from Westat. We are still looking for a keynote
127 speaker.
128

129 Still need exhibitors and sponsors. Check the website.
130

131 The Best Practices session will take place on Monday, so we can ballot and select the
132 winners before Tuesday’s session.
133

134 Call for abstracts closes in Mid-July. Would like to open registration on July 1.
135

136 9. New Business

137 None
138

139 10. Next meeting: May 21, 2014 (teleconference call), 1:00 PM Central Time
140

141 11. Adjourn
142
143

144 **MOTION:**

145 **Angie Langanke moved to adjourn.**

146 **Bob Scopatz seconded.**

147 **Motion carried.**
148

149 Nils King adjourned the meeting at 2:04 PM

150

151 Submitted as Draft for Review April 16, 2014 by Robert A. Scopatz, Secretary

152 Submitted as Draft for Approval May 21, 2014 by Robert A. Scopatz, Secretary

153 Approved as Final May 21, 2014 by the ATSIP Executive Board