

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

ATSIP Executive Board Meeting Minutes
September 18, 2013
Teleconference

Attendance:

- Lt. Marty Pollock, President
- Hadi Shirazi, Past President
- Bob Scopatz, Secretary
- Nils King, 1st Vice President
- Cynthia Burch, 2nd Vice President
- Kathleen Haney, Minnesota
- David Harkey, HSRC North Carolina
- Cory Hutchinson, Louisiana by proxy to Hadi Shirazi
- Tim Kerns, Maryland
- Angie Schmit Langanke, TSASS
- Allen Parrish, Alabama
- Joanna Reed, NISR
- Ward Vanlaar, by proxy to Bob Scopatz

Non-Voting

- Ralph Zimmer, Co-Parliamentarian
- Jim Davis, Co-Parliamentarian

- 30 1. Call to Order, Attendance/Quorum, Introduction
31 Bob Scopatz announced a quorum at 1:03 PM
32 Marty Pollock called the meeting to order at 1:03 PM
33
- 34 2. Approval of Minutes from August 21, 2013 Executive Board Meeting
35
36 **MOTION:**
37 **Kathleen Haney moved to approve the minutes of the August 21, 2013**
38 **Executive Board Meeting**
39 **Hadi Shirazi seconded**
40 **Motion Approved**
41
- 42 3. 1st Vice President's Report
43 Nils King reported that he is concerned about the number of vendors signed up
44 for the Forum. He has talked several times with Cindy Burch and Bob
45 Rasmussen. We are at 15 vendors now. There are 27 spots, but we are doing
46 better.
47
- 48 4. Treasurer Report
49 The treasurer's report is attached to the Member's copy of these minutes. Bob
50 Rasmussen was not available for the meeting but sent a note that we have some
51 large expenses coming up but have the money available to pay for them.
- 52 5. Liaison Reports
53
54 Bob Scopatz said that he was contacted by the National Organization of the Tribal
55 Technical Assistance Program. They are likely interested in establishing a liaison
56 relationship. He will discuss this with the contact to see if they are interested and bring
57 that back to the Board for approval.
58
59 Ralph Zimmer said that line 497ff deals with the issues of ATSIP-appointed liaisons
60 (appointed by the President with approval of the Board) and members serving as liaison
61 to ATSIP from other organizations. Those are merely accepted, the Board is not required
62 to formally act on those liaison relationships.
63
- 64 6. Committee Reports:
65
- 66 a) Constitution (Ralph Zimmer and Jim Davis):
67 Jim Davis and Ralph Zimmer both said that there are no active items.
68
- 69
70 b) Professional Certification Committee (Dave Bozak)
71 Dave Bozak submitted that there was nothing new to report; however, since
72 this committee has deferred the past few months on the proposed
73 ATSIP/MS2K+ agreement, Dave did inquire as to the status of the proposed

74 agreement, and whether it was still a possibility? Bob Scopatz said that there
75 is nothing certain at present on the future of ATSIP's role in the Assessments
76 will be. Marty suggested that we simply have to stay ready to participate in
77 whatever manner is open to us.
78

79 c) Best Practices (Tim Kerns)

80 Tim Kerns reported that the best practices are all out for review.
81

82 Bob Scopatz said that the Distinguished Achievement process resulted in one
83 submission. The committee consisting of Ralph Zimmer, Dan Magri, Clay
84 Hatch, Ward Vanlaar, and Bob Scopatz has unanimously voted to confer the
85 2013 Distinguished Achievement Award on Dave Brown based on the
86 application submitted by Allen Parrish.
87

88 **MOTION:**

89 **Bob Scopatz moved that the Executive Board approve Dave Brown as**
90 **the recipient of the 2013 Distinguished Achievement Award.**

91 **Angie Schmit Langanke seconded.**

92 **Motion Passed**
93

94 Bob said that he would keep the budget within the bounds of what we've done
95 in prior years. He will order the award this week
96
97

98 d) ATSIP Strategic Planning (Chris Madill)

99 Chris Madill reported that he has received no feedback from the board. Angie
100 Langanke has offered to help get the survey out to the membership.
101

102 e) National Agenda (Dave Bozak)

103 Dave Bozak reported that there was no new activity for this committee. He
104 had hoped that questions drafted for an outreach/inquiry of the ATSIP
105 membership regarding the National Agenda could be dovetailed into the
106 Strategic Planning's current survey effort; however, this did not prove to be
107 feasible at this time.
108

109 f) Membership/Outreach (Bob Rasmussen) (Hadi Shirazi)

110 Bob Rasmussen reported via email that we have no new applications for this
111 month. Hadi Shirazi said that the message has gone out to all State TRCC
112 chairs and he would like to follow up with Cindy Burch on attendance.
113

114 g) Data Quality & Improvement (Bob Scopatz)

115 Bob Scopatz said that there was nothing to report for the overall committee.
116

117 h) Policy/Positions & Resolutions (Kathleen Haney)
 118 Kathleen Haney reported that she has received two Policy/position
 119 statements. One from Bob Scopatz that ATSIP support and encourage data
 120 driven decision making under MAP-21. The other is from Dave Bozak based
 121 on a statement from Connecticut that a set of edit rules be developed as a
 122 companion to MMUCC. Kathleen asked how we handle these moving
 123 forward. Jim Davis replied that the Executive Board has the authority to
 124 approve them on behalf of the organization. Kathleen asked how we
 125 disseminate the information that we have passed a resolution—do we have
 126 someone with expertise in making news releases. Bob Scopatz said that the
 127 task could fall to him as Secretary. Angie Langanke said that there would be
 128 easy ways to disseminate releases through the Mail Chimp utility.
 129

130 Ralph Zimmer echoed Jim Davis that the Executive Board has the authority
 131 to make resolutions. He said that there’s nothing barring us from taking these
 132 forward to a vote of the full Association. He also said that the 1st Vice
 133 President is already charged with keeping a record of ATSIP policies.
 134

135 Kathleen said that she would have a conversation with Marty Pollock, Nils
 136 King, Angie Langanke, and Bob Scopatz to decide how to move forward with
 137 disseminating news releases.
 138

139 7. 2013-2014 Nominating Committee (Hadi Shirazi)

140 Hadi Shirazi thanked Angie Langanke for her support in getting the ballot out
 141 earlier today. We had no nominations beyond the proposed slate of candidates.
 142 The ballot shows the slate and asks people to respond by October 28th at noon.
 143

144 Ralph Zimmer said that there is an error in the email that says the slate of
 145 nominees has been approved by the Executive Board. The Constitution doesn’t
 146 give the Executive Board the right to approve or disapprove the slate. It should
 147 have read that the “Nominating Committee” has approved the slate.
 148

149 8. Web Site Progress (Dick Paddock, Angie Langanke, Kara Mueller)

150 Angie Langanke reported that the last TR Forum email blast went out on
 151 9/9/2013. The program is posted on line. Speaker bios are coming in. The
 152 HTML version of the program will be built later.
 153

154 75 people have registered (not including the vendors).
 155

156 Angie will send out a request for presentation materials.
 157

158 9. 2nd Vice President’s Report, 2013 Forum (Cynthia Burch)

159 Cynthia Burch reported that the Draft Program Grid is done and posted. Formal
 160 acceptance emails have gone out. She is looking for people to serve as
 161 moderators. Please look at the program and let her know if you have a

162 preference. The Best Practices are being reviewed now. Cindy said that she is
163 spending money preparing the conference packages. Information has been sent
164 to the hotel for early arrivals for Friday. If you have an issue reaching the hotel,
165 please let Cindy know. The print version of the program is being worked on now.
166 Bob Scopatz has agreed to receive the computers and check them out. Kathleen
167 is receiving all the conference package information. Cindy gave thanks to Connie
168 Boudreau. She is setting up the option for John McDonough to present on ANSI
169 D-16.1.

170
171 **Bob Scopatz moved that we set a maximum \$1000 budget towards bringing**
172 **a representative from NISR to present during the Forum on the ANSI D-16.1**
173 **effort.**

174 **Hadi Shirazi seconded.**

175 **Motion Passed, with one abstention (Joanna Reed)**

176
177 The discussion centered on whether that was sufficient. Joanna Reed will notify
178 Ken Hackman and John McDonough.

179
180 10. New Business –

181
182 (A) Marty Pollock said that Angie Langanke sent along a question from Bob
183 Thigpen (VT). He wanted to know if we could ask a question of the membership:
184 “Has your State submitted your data to the open data initiative? And if so, what
185 was your experience?”

186
187 (B) Angie Langanke said that her involvement will taper off after the first of the
188 year because she and her husband are expecting their first child.

189
190 (C) Hadi Shirazi said that he has initiated the room reservation from TRB for our
191 mid-year meeting.

192
193 (D) Bob Scopatz reported that Ward Vanlaar has agreed to serve as the ATSIP
194 liaison to the City of Edmonton for the purposes of our future involvement in the
195 annual Urban Traffic Safety Conference.

196
197
198 11. Next Conference Call – October 16th @ 1PM Central

199
200 12. Adjourn

201 **MOTION:**

202 **Hadi Shirazi moved to adjourn**

203 **Bob Scopatz seconded**

204 **Motion Approved**

205

206 Marty Pollock adjourned the meeting at 2:14 PM Central time.

207 Submitted as Draft for Review by Robert A. Scopatz 9/18/2013.

208 Revised based on corrections received through 9/25/2013

209 Submitted as Draft for Approval by Robert A. Scopatz 9/25/2013.

210 Approved by the Executive Board on October 27, 2013