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**National Safety Council**  
**ATSIP Executive Board Meeting**  
**Meeting Minutes**  
**Sunday, July 12, 2009**  
Phoenix, Arizona - 9:30 am

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1. Call to Order, Attendance/Quorum, Introduction (Bob Rasmussen)  
Robert Rasmussen called the meeting to order at 9:33 am

Attendance:

**Officers (Voting)**

Florey, Martha

Rasmussen, R. Robert

Scopatz, Bob

Shirazi, Hadi

Vecchi, Joan – by proxy to Bob Rasmussen

**At-Large Board Members (Voting):**

Carpenter, Ken

Falb, Scott

King, Nils

Madill, Chris

Pollock, Marty

Rich, Steve – by proxy to Bob Rasmussen

Simpler, Jana – by proxy to Bob Rasmussen

**Parliamentarians (non-voting):**

Davis, Jim

Zimmer, Ralph

**Other attendees (non-voting):**

Beatty, Jackie for NSC

Benkowski, Betsy for FMCSA

Cosby, William for NHTSA

Damiata, Mario for NHTSA

D'Oronzio, Pete

Emery, Joyce

Griffith, Mike for FHWA

Harsha, Barbara for GHSA

Kennedy, John for NSC

Landry, Allison Louisiana Research Center

McLaurin, Sean for NHTSA

Paddock, Richard

Pollack, Robert for FHWA

Schmidt, Angie

Scott, Karen for NHTSA

Thompson, Harold

Thompson, Robert

Zogby, John

Bob Scopatz announced a quorum

2. Minutes (Bob Scopatz)

----- Approval of Minutes from June 17, 2009 Executive Board Teleconference

**MOTION**

**Nils King moved to approve the June 17, 2009 Executive Board Teleconference Minutes**

**Chris Madill seconded**

**MOTION PASSED**

3. NSC (John Kennedy / Jackie Beatty)

----- Forum Registrations to date

John Kennedy reported we have 320 participants pre-registered. Expect to have up to 370 with on-site. We have 24 exhibitors and 1 sponsor.

4. 1<sup>st</sup> Vice President's Report (Hadi Shirazi)

Hadi Shirazi reported that we are setting a budget and setting up accounts for the organization.

5. Liaison Reports

FMCSA:

Betsy Benkowski reported for FMCSA that Anne Barrow has been nominated to be the FMCSA Administrator. Not sure yet when her hearing will be. The FMCSA grant solicitations are already out for 2010. The deadline for SADIP grants is July 17 and they plan to issue awards in October with a possible extension to December if needed.

Improving the CDL transactions from the states to AAMVA is a priority. They are experiencing the same sorts of problems that used to happen with crash reporting to MCMIS. FMCSA will offer assistance to the states to fix whatever problems they are encountering.

Working on a new evaluation system to measure carriers. They are focusing on behavior. Changing the scheme to focus on 7 basics: Behavior analysis safety improvement categories (BASICS). They have a new way of measurement that will roll out by July 2010.

FMCSA will give money to ATSIP for a 2010 forum if we can give them a plan. There may also be funds from FHWA.

FHWA:

Robert Pollack reporting

Crash Data Improvement Program (CDIP).

They have worked well with Louisiana and will be doing a new state soon.

MMIRE is taking on new importance for FHWA as they move forward into reauthorization.

There was a GAO finding based on an assessment of the Highway Safety Improvement Program that FHWA was not providing a specific inventory of information required. MMIRE fits that bill and may take on the role of a standard rather than a guideline as a result.

Given the cost of collecting the MMIRE elements they are trying to gain the support of the states and find some financial support for the states to implement MMIRE. It is likely to be scrutinized closely in reauthorization.

Mike Griffith added that he is now the chair of the USDOT TRCC. There will be a TRCC town hall meeting on Tuesday evening. The purpose is to ask the states what kind of assistance they would need from USDOT. There will be brief presentations from FHWA, FMCSA and NHTSA.

FHWA is working hard on economic recovery. They have put out a lot of money in a very short period of time. The emphasis on safety is very visible in the projects that are being funded through the economic recovery.

The reauthorization draft does reference a requirement to collect roadway inventory data. It picks up on the GAO recommendation. Mike's office is getting ramped up to figure out exactly what would be included in implementing that requirement.

NHTSA:

Karen Scott thanked the National Safety Council and Martha Florey for the hard work on putting on the forum this year. Adding on that the USDOT TRCC has a poster session on the new website. She mentioned that RITA worked hard on that website and they will keep it maintained. There is also a new website (data.gov) that will have information from all the agencies. There's a performance measures session this year as well, and the white paper is out there for review. There's a traffic records assessment Assessment that is going on. They are developing an in-depth Traffic Records course with TSI. TR101 has added new advanced modules in several areas.

Sean McLaurin gave kudos to Karen Scott and Bill Cosby have done a great job getting Traffic Records programs up and running. They are in a large hiring mode right now. They are being audited by the GAO on the traffic records funding process. GAO audited 411 years ago and it was a fairly negative report. 408 requirements came out of those audit recommendations and this audit will tell how well the problems with 411 have been addressed. The GAO has also been auditing commercial drivers license processes and data systems. NHTSA is pleased with ATSIP and the good news is that the USDOT TRCC is very happy with how things are going.

Bill Cosby said that the 408 review is going well. He is finishing up a 4 month detail on traffic records from being in the motorcycle safety program. He said that the 408 review process and performance measures have been going well. He hopes that the listening session will give people a chance to make comments on the performance measures program.

GHSA: Barbara Harsha

The main thing that GHSA has been doing this year is developing the performance measures. Preusser Reseach Group is the prime contractor and GHSA is a subcontractor. An expert panel was formed and they were divided into subcommittees looking at six systems as components of the Traffic Records System. They are developing measures that address six criteria in each of the six systems. This resulted in a matrix with at least one performance measure in each of the cells (6x6). The white paper was posted July 1 on the GHSA website ([www.GHSA.org](http://www.GHSA.org)). There will be two listening sessions – one here at the Forum and one at the GHSA conference.

Comments will be accepted through September via the GHSA website or via e-mail: [headquarters@ghsa.org](mailto:headquarters@ghsa.org).

A final white paper will be drafted after the comment period is ended. It will be expected that the 408 applications from states and state traffic records strategic plans will use this as a minimum set of performance measures.

The point is that states should use the measures that pertain to the systems that they are planning to improve in the current grant cycle/strategic plan.

GHSA is also involved in reauthorization. The GAO audit is going to influence the reauthorization as long as the bill is delayed to next year – which is highly likely. That will be where the traffic records funding gets addressed most directly.

Harold Thompson spoke as an interested party/observer. He said that he was sad to see the NSC's role in this end. The Traffic Records Community has benefited greatly from the association.

## 6. Committee Reports

Best Practices (Tim Kerns)

Certification & Professionalism (Larry Holestine)

Dan Magri said that he spoke with Larry during the Louisiana Assessment and Larry told him that he felt that he had enough questions to do the validation.

ATSIP Strategic Planning (Jana Sampler)

Jana spoke with Bob Rasmussen and said that the Strategic Plan effort would move forward once ATSIP is incorporated.

Data Quality & Improvement (Scott Falb)

No report

Policy/Positions & Resolutions (Ken Carpenter)

Distinguished Achievement Award

Bob Scopatz announced that Ralph Zimmer will be receiving the inaugural Distinguished Achievement Award at Wednesday's Award Luncheon

## Other Reports

## 7. 2009-2010 Nominating Committee (Joan Vecchi)

Jim Davis is subbing for Joan Vecchi during this meeting since Joan was not able to attend. The balloting is completed and Jim will make an announcement at Wednesday's ATSIP general meeting.

## 8. New Business (Bob Rasmussen)

10. Draft Constitution (Ralph Zimmer / Jim Davis)

Bob Rasmussen thanked Ralph Zimmer and Jim Davis for their efforts in drafting a new Constitution. Ralph gave special mention to Dan Magri for pulling together the material for drafting the original ATSIP Constitution. He also acknowledged Jim Davis' hard work on the Constitution.

The balloting is completed for the new Constitution. It has been approved and is now in effect.

11. Transition Update (Bob Scopatz)

----- Incorporation Progress / Bank Account

----- 2010 Forum Update

Dan Magri presented information on the 2010 Forum. Louisiana agreed to host the 2010 Forum. Locked in dates are July 23-29, 2010 at the Hilton in New Orleans – the forum will start on Sunday as usual. The property is at the foot of Canal Street right on the river. This was selected from among 5 responses and after site visits to all 5 properties. There were 2 that would meet the needs: the Hilton and the Marriott. The Research Center handled the RFP and will be handling the logistics. The Hilton is holding the dates. All the guest rooms are right together. The property is near the River Walk and near the French Quarter. They have negotiated state rates for the government workers -- \$101 per night.

**MOTION:**

**Scott Falb moved that we approve the 2010 Forum in New Orleans on the dates and at the property negotiated by the State of Louisiana.**

**Martha Florey Seconded**

**MOTION APPROVED**

12. 2009 Forum Update (Martha Florey)

Martha Florey reported that we have an outstanding set of presentations and it was not a problem filling the full program.

The opening session will likely not include the tribal folks. Had wonderful help from the tribal police and from Arizona DOT. They have been the major liaison with the state.

Bob Rasmussen reported that there is an ATSIP booth and we need some folks to cover that today from noon to 4:30 pm today.

13. Personal Remarks

Dick Paddock shared some reminiscences about how things sat 10 years ago when he chaired the organization when it was not yet a professional organization.

He said at the time that we really needed to move in the same direction as ITE of moving as a stand-alone professional organization. He would not have guessed at that time how it would have finally come to pass, but he is pleased to see how far we have come.

He is working on the business plan and we need to be to the point in 6-9 months to show that we are a serious entity that people want to join and be proud to be a part of.

People have taken a personal interest in the future of this organization and Dick is very glad to see that ATSIP is going to meet that vision.

Chris Madill added:

He has thought a lot about what things he can push in to get value for his state and which organizations to belong to. He has a concern – when he looks at successful organizations he sees good leaders and good strategies. The thing that stood out to him was the membership and outreach committee. He feels like he doesn't have a good grasp of what that committee does. We need specific strategies in place to push membership and the value of the Forum to potential members. He also said that we should consider re-branding the Traffic Records Forum for next year. Not sure what that would look like.

Sean McLaurin added that broadening the base of the constituency can only help us. In particular Homeland Security and Justice would be important to consider in our outreach.

Marty Pollock said that when we talk to enforcement and EMS we see that we really need to touch the folks in the field who are collecting the information. We need to get the word out about what the information is used for. We want the personnel involved.

14. Next Meeting –

Bob Rasmussen and VDOT will host the teleconferences for the next year. Our next meeting date will be September 16, 2009. 1pm Eastern Time.

Scott Falb asked for time on Tuesday's Board meeting at lunch to start the discussion of the length of the Forum.

15. Adjourn

**MOTION TO ADJOURN**

**Hadi Shirazi moved to adjourn**

**Scott Falb Seconded**

**Motion passed**

Submitted for review 8/28/2009\_ by Robert A. Scopatz