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**National Safety Council
ATSIP Conference Call**

Minutes

Wednesday, June 17, 2009

1:00 pm EST

1. Call to Order, Attendance/Quorum, Introduction (Bob Rasmussen presiding)

Attendance:

Officers (Voting)

Florey, Martha

Rasmussen, R. Robert

Scopatz, Bob

Shirazi, Hadi

Vecchi, Joan

At Large Board Members (Voting):

Carpenter, Ken

Cook, Larry

Falb, Scott

Gonder, Carl – by proxy to Martha Florey

Kerns, Tim

King, Nils – by proxy to Marty Pollack

Madill, Chris – Proxy to Bob Rasmussen

Pollock, Marty

Rich, Steve

Simpler, Jana

Parliamentarians (non-voting):

Davis, Jim

Zimmer, Ralph

Other attendees (non-voting):

Karen Scott

John Kennedy

Emery, Joyce

Bob Scopatz declared a quorum.

Bob Rasmussen called the meeting to order at 1:06 pm EST.

2. Minutes (Bob Scopatz)

Bob Scopatz asked if there were any further changes to the May 20, 2009 minutes.

Hearing none, Bob Rasmussen asked for a motion to approve the Minutes of the May 20, 2009 Executive Board Teleconference

MOTION

Marty Pollock moved to accept the May 20, 2009 Executive Board Teleconference Minutes

Scott Falb Seconded
Motion Passed

3. NSC (John Kennedy / Jackie Beatty)

John Kennedy reported on registrations.

As of 2:00 pm June 16, 2009 there were 215 registrations, 21 exhibitors and 1 sponsor.

Monday June 22 is the deadline for advanced registration. Fees go on up Tuesday June 23rd.

Also, the 22nd is the cut-off for the Arizona Biltmore to get the special conference rate. 800-950-0086 is the number to call for hotel reservations.

Looking for volunteers to help stuff bags on Saturday July 11th in the Camelback Room. 10:00 am.

We are still 915 room nights short on the commitment to the Biltmore. They are confident that they will get close to that. The Biltmore will extend the block for us, but not the rate.

Bob Scopatz reported that the hotel rate through Orbitz online was better than the room block rate. Other people mentioned that they also had seen lower rates. John Kennedy reminded us that those other rates do not include the daily resort fee. He said he would check with the conference staff at NSC to see what, if anything, could be done in terms of the hotel undercutting the conference rate and people, perhaps mistakenly, registering directly without being counted in the room block.

John Kennedy will give Bob Rasmussen a list of people and contact information for people registered for the forum. Bob will forward that to Martha, Scott Falb and others who might need it.

4. 1st Vice President's Report (Hadi Shirazi)

No report at this time.

Bob Rasmussen said that they have made contact with the lawyer to incorporate ATSIP. As part of that, they will get us our tax ID. The forms will come to us to be signed and we'll have to get those back quickly so that the bank accounts can be opened.

5. Liaison Reports

Karen Scott reported: USDOT TRCC – the reauthorization team is being changed to a data standards team because the USDOT TRCC will not have any input into the reauthorization. Congressman Oberstar will be briefing his blueprint for the new transportation legislation at 4:00 pm 6/17/09.

The DOT TRCC has been working on the poster session and DOT TRCC Town Hall session. Each subcommittee will briefly report out.

6. Committee Reports

Best Practices (Tim Kerns)

Tim Kerns reports that they will be done this afternoon. 3 projects and 1 website. The rankings are ready for Jackie this afternoon.

Certification & Professionalism (Larry Holestine)

No report.

ATSIP Strategic Planning (Jana Simpler)

We've been in a holding pattern for the past six months. The intention is now to ask the Board what direction they'd like to have the SP group take from here. Before they do anything more, she'd like to hear if there was any response to the Strategic Planning questions that were sent out. She hasn't seen any responses. Needs to know from Pete D'Oronzio if there were any responses and then review those.

Bob Rasmussen said that he would look for sending comments from the group to Jana after the Tuesday lunch meeting at the Forum.

Data Quality & Improvement (Scott Falb)

Scott will send out a note to the membership asking them to appoint a new chair of the committee in the event Scott is elected 2nd Vice Chair.

Policy/Positions & Resolutions (Ken Carpenter)

On hold until we get through the Transition issues.

7. 2009-2010 Nominating Committee (Joan Vecchi)

Bob Rasmussen asked Ralph Zimmer "when does the new Constitution take effect with respect to the 4-per-class or the 3-per-class?" Ralph said that the new Constitution will be effective immediately upon adoption. That means the new Constitution will be in force on July 9th (the due date for balloting) assuming the membership votes for it. It very clearly says that nobody will be removed from the Board – we lose numbers only through attrition.

Bob Rasmussen said that his concern is dealt with assuming that the new Constitution passes. There should be no need for nominations or elections from the floor in Phoenix.

Jim Davis said that the Transition Article does not say that the Constitution is effective immediately once balloting is completed, but that the ballot does have language to that effect.

8. New Business (Bob Rasmussen)

New Members

Bob Rasmussen presented information Corey Hutchinson from Louisiana, seeking to join ATSIP as an Associate Member.

MOTION:

Martha moved that we accept Corey Hutchinson as an Associate Member

Hadi Seconded

Motion passed.

9. 2009 Forum Update (Martha Florey)

Martha sent the most recent Forum Program to the mailing list for this meeting. It's color-coded with changes that need to be made and notes of things that still need to be decided. The program is complete with the exception of Wednesday evening and Thursday. Karen Scott and the USDOT TRCC have really come through with ideas and speakers. Also Marty, Chris and Nils have stepped up to help with the Monday and Tuesday plenaries.

Martha still needs help with the Wednesday afternoon plenary and Thursday morning's work session.

Scott Falb volunteered to fill the one remaining moderator slot 10:00 a.m. Tuesday.

Jim Davis asked what was needed for the Thursday work session. Martha said that this would be to take a fresh look at the 1997 National Agenda, and in light of the reauthorization that would state what the position of ATSIP is. This would be a statement from us as *the* National TRCC. The need is for someone to lead a work session to start the process. Bob Rasmussen and Jim Davis have agreed to take the lead for this session. Hadi Shirazi and Scott Falb also volunteered to help.

Bob Rasmussen has people coming from Virginia who will be able to help with Forum logistics.

Karen Scott asked if the USDOT TRCC town hall meeting could take one of the time slots that have been cancelled. They would just move it to the new slot rather than the 5:00 pm slot that it has now. Martha said yes.

10. Distinguished Achievement Award (Bob Scopatz)

Bob Scopatz reported that there will be a Distinctive Achievement Award this year. We

would like to take Ralph Zimmer's excellent suggestion to change the name to "Distinguished Achievement" versus "Distintinctive Achievement."

MOTION:

Approval to change the name of the award to "The ATSIP Distinguished Achievement in Traffic Records Award"

Bob Scopatz moved to so change the name of the award

Steve Rich seconded

Motion passed.

Also want to get the sense of the board:

Budget: Appropriate items generally run between \$100 and \$300. If we can get a budget of not-more-than \$300, that would be good.

MOTION:

Martha Florey moved that if ATSIP is responsible for ordering the award, that the award budget be not-more-than \$300.

Scott Falb seconded

Motion passed.

Ralph Zimmer said that he remains concerned that we have two awards – emeritus status and the Distinguished Achievement award. Both the emeritus status and this new award needs to be described in the Manual of Executive Board Policies. Ralph recommends that we capture and retain the criteria for the two awards (Emeritus Membership and Distinguished Achievement Award). By recording the criteria for the two awards, we will retain the knowledge to decide whether it would be more appropriate to grant Emeritus Status or whether to award the Distinguished Achievement Award, or both.

NSC involvement?

Bob Rasmussen will ask John Kennedy about this.

11. Draft Constitution (Ralph Zimmer / Jim Davis)

Bob Rasmussen thanked Ralph and Jim for their work to get the new Constitution ready.

Bob reported that he has received about 10 votes so far.

12. Transition Update (Bob Scopatz)

Bob Scopatz reported that he sent a summary of the Transition issues via e-mail. The brief report is as follows:

----- Incorporation Progress / Bank Account

As reported earlier, these issues are largely solved and will be completed, in place by the Forum or very soon thereafter.

----- 2010 Forum Update

Things are looking good. There will be a package for the Board meeting at the Forum.

The other issues in the Transition are going to still be active issues throughout 2010.

The website, and a potential redesign, is going to be another concern not yet addressed in the Transition information.

13. Other Business

Scott Falb asked if we were going to have a meeting to review the Forum. Martha said that the meeting is scheduled for Wednesday evening at 5:30 pm.

The website through NSC is good to use until September 30th. We'll need a host by then, and we need a better website.

14. Next Meeting – July 12th at TR Forum, 9:00 am

15. Adjourn

MOTION to adjourn:

Hadi Shirazi Moved to adjourn

Jana Simpler Seconded.

Meeting adjourned at 2:28 pm EST.

Respectfully submitted by Robert A. Scopatz

1st draft for review: 6/17/2009

2nd draft for approval: 6/24/2009